

BLOXHAM PARISH COUNCIL

MINUTES of the meeting held on Monday 4th December 2006 at 7.15pm
in the Parish Rooms, Bloxham

PRESENT

David Chapman (BDC) Chairman
David Carr (DJC)
Philip Cavill (PCa)
Paul Christmas (PCh)
Stuart Cruickshank (SC)
David Gibbard (DG)
Jim Golby (JG)
Debbie Matthews (DM)
Annette Thomas (AT)

District Cllrs Heath and 10 residents were present.

2006/190 APOLOGIES

Alan Miller (ill), District Councillor Thirzie Smart and County Cllr Mitchell.

Item		Action by
2006/191	<p><u>Peter Barwell: Millennium Photo Album and Museum</u> He proposed that it would be officially handed over just before Easter when the next exhibition in the Museum opens, entitled 'Faces of Bloxham'. He is planning for it to be displayed (gloves to be worn to examine it), and for people to be able to order copies of photos from it. Current discs to be converted to pdf. Any profit to be divided equally between the Museum and the Parish Council after a threshold has been reached. Copyright is to remain with Parish Council. Second copy of Album to be lodged with 'Oxfordshire Studies'. Clerk to liaise with Malcolm Graham. DG to construct lectern to be fixed to the wall to hold the three volumes.</p>	<p>Clerk to obtain discs Clerk DG</p>
2006/192	<p><u>Residents' issues</u></p> <ol style="list-style-type: none"> Residents through their spokesperson expressed concern about the possible development site BL15. Points raised included: Traffic problems on A361; Loss of public footpath in what is of high amenity value to neighbourhood; Field is of high value and it would be a travesty if it were to go; Educationally schools are already overstretched; There is a working farm to right of Bloxham Mill which would be affected; Road is not built for the extra traffic. Advised to write individual letters to CDC (with copies to clerk). Another resident, Paula Peglar asked for memorial seats to Timothy Clark who died two years ago to be placed in Donkey Field. Advised to write in to clerk. Another resident raised issue of power interruptions and itemised his contacts with Central Networks. Central Networks to be invited to future meeting of Parish Council to explain the amount of power interruptions. 	<p>Clerk</p>
2006/193	<p><u>Parish Council Web Site</u> James Sheppy was present to speak to this as he had designed a possible website for the Parish Council to use. More needs to be done to it. There is a cost implication for the site to behave it's own name and own site address. The cost to put it on an independent server (hosting package) is £35.18 per 6 months payable in advance. It was agreed that the name should be: www.bloxham-parish-council.org.uk, which is free for 2 years as is it come with the hosting package. Proposed by PCh and seconded by BDC. All agreed except for one against.</p>	<p>Clerk</p>
2006/194	<p><u>Declarations of Interest by Parish Councillors</u> No interests declared, except for DG re payment of account for Gibbard Joinery.</p>	
2006/195	<p><u>Minutes of the Last Meeting of 6th November 2006</u> Agreed as true record and signed by Chairman.</p>	

	<p>06/01996/ADV: Retrospective for free standing flagpoles, etc for Ells Lane Development: It was felt that the site information office is advertising enough. The extra signs and flagpoles will be a distraction to drivers on A361.</p> <p>06/02252/F: Garage conversion 16 Schofields Way: No objection</p> <p>06/02227/F: Variation of condition 434 of 06/00312/F relating to Ells Lane Development: No objection</p> <p>06/02284/TCA: Pollard two yew trees for Hill House, Workhouse Lane: No objection</p> <p>06/02271/F: Two storey dwelling with new highway access for Avalon, Banbury Road: No objection but concern about further access onto already busy A 361 in view of development proposed at 'Iley'.</p> <p>c. <u>Decisions</u></p> <p>06/01958/TCA: Felling Silver Birch and thinning Chestnut for Kintai, Kings Rd: Agreed</p> <p>06/01752/F: Demolition of existing dwelling and erection of two dwellings at Iley, Banbury Road: Agreed subject to conditions</p> <p>06/01951/F: Loft conversion, etc for Mungret, Queen St: Agreed subject to conditions</p> <p>06/01805/F: Erection of 2 m fence/wall to front boundary of Berkswell House, Milton Rd: Agreed subject to conditions</p> <p>06/01673/F: Retrospective: Temporary sales cabin Ells Land Development: Agreed subject to conditions</p>	
2006/201	<p><u>Parish Plan and Strategy Group</u></p> <p>Open meeting arranged at Jubilee Hall for Friday 10th November at 7.30pm was very successful. Aimée Evans from ORCC attended along with about 50 others from the village. PCh was commended on his input</p> <p>First meeting of Steering Group is scheduled for December 15th in the Parish Rooms. Letters have been sent to all who volunteered.</p>	PCh, SC, PCa & Clerk
2006/202	<p><u>Finance</u></p> <p><u>Budget 2005/6:</u> Annual return has now been received from external auditor. The only issue noted was that the Fidelity Guarantee Insurance cover is not sufficient to protect council against potential loss in the case of any officers likely to handle its money. There is no statutory obligation to act on this though. If there is decision not to have this cover, then there must be objective grounds, and this should be minuted annually. Agreed that current procedure is sufficient in that Clerk does not handle money and each cheque needs two signatories and the Resolution proposed acknowledging that the Annual Report has been approved by the external auditor and has been accepted by the Council. Proposed by BDC and seconded by DM and agreed by all.</p> <p><u>Budget 2006/7</u></p> <p>Donation of £200 to be given to Air Ambulance Trust</p> <p>£100 to be donated to Oxfordshire Carers' Forum</p> <p><u>Budget 2007/8</u> Letter has been sent to all local organisations who have had grants in past, and also inserted in Broadsheet and Banbury Guardian, for any others who wish to put forward their proposals and apply for funding, asking for copy of latest financial report and accounts. Five requests received so far. To be considered by Finance Sub group and discussed at next meeting when the precept needs to be determined.</p>	Finance sub group & Clerk
2006/203	<p><u>Correspondence</u></p> <p><u>For Information</u></p> <p>Thames Valley Police: Posters about Operation Blunt i.e. possession of knives</p> <p>OPFA: Annual Report 2005/6</p> <p>CDC: Standards Committee agenda for 23rd November</p> <p>OCC: Transport Press Release re transfer of patients from Radcliffe Infirmary to JR in January.</p> <p>OCC: Highways: reply to David Puckering: re width restriction notice for Rose Bank</p> <p>OCC: News from OCC Nov 2006</p> <p>OCC: Oxfordshire – News magazine from OCC Autumn 06</p> <p>OALC: Change of address: to SODC, Benson Lane, Crowmarsh Gifford, Wallingford, OX10 8HQ Tel 01491 823118</p> <p><u>For Decision</u></p> <p>ORCC: Affordable Housing on Rural Exception Sites: A Practical Guide:</p>	

2006/204	<p>Agreed to invite representative to future meeting.</p> <p>Payment of Accounts</p> <table border="0"> <tr> <td>BDO Stoy Hayward LLP (external auditor)</td> <td style="text-align: right;">£411.25</td> </tr> <tr> <td>Gibbard Joinery (3rd Notice Board Banbury Rd)</td> <td style="text-align: right;">£80.00</td> </tr> <tr> <td>BDC Chapman (Travel to Stratfield Brake, Kidlington)</td> <td style="text-align: right;">£16.00</td> </tr> <tr> <td>Bodicote Flyover Farm Shop (Christmas Tree)</td> <td style="text-align: right;">£45.00</td> </tr> <tr> <td>Oxfordshire Carers' Forum (Donation)</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td>Air Ambulance Trust (Donation)</td> <td style="text-align: right;">£200.00</td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td>Gratuity Account (Nov)</td> <td style="text-align: right;">£24.85</td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td>David Godfrey Salary (Nov)</td> <td style="text-align: right;">£516.82</td> </tr> <tr> <td>Expenses:</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">Travel & Parking Bicester</td> <td style="text-align: right;">£19.32</td> </tr> <tr> <td style="padding-left: 40px;">BT Tel Line</td> <td style="text-align: right;">£11.99</td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">£31.31</td> </tr> </table>	BDO Stoy Hayward LLP (external auditor)	£411.25	Gibbard Joinery (3rd Notice Board Banbury Rd)	£80.00	BDC Chapman (Travel to Stratfield Brake, Kidlington)	£16.00	Bodicote Flyover Farm Shop (Christmas Tree)	£45.00	Oxfordshire Carers' Forum (Donation)	£100.00	Air Ambulance Trust (Donation)	£200.00	 		Gratuity Account (Nov)	£24.85	 		David Godfrey Salary (Nov)	£516.82	Expenses:		Travel & Parking Bicester	£19.32	BT Tel Line	£11.99	 		Total	£31.31	
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2006/205	<p>Any other item of urgent nature communicated to the Chairman before the start of the meeting.</p> <p>Conservation Appraisal: CDC has carried out a conservation appraisal of the village. Copies of appraisal circulated to all councillors. Member of Appraisal Team to be invited to next meeting in January 2007 to speak about report.</p> <p>Cluster Meeting The next one is planned for January for Chairmen and clerks of neighbouring councils and will be in Banbury. One suggestion for agenda besides 'Highways' would be 'Single tier Councils'.</p> <p>Vandalism: note in Broadsheet about fire at Jubilee Park, but since then litter bin at Recreation Ground burnt. To be taken note of in determining precept.</p> <p>Possible Proposed changes to Council Tax to be discussed at next meeting – led by DJC</p> <p>Thames Valley Police: Are they affected by the latest directive re community policing?</p>	<p>Clerk</p> <p>DJC</p> <p>Clerk</p>																														
2006/206	<p>Date and Time of Next Meeting</p> <p>Monday 8th January 2007 (second Monday) at 7.00pm when representative from CDC will be presenting Conservation Appraisal draft report.</p>																															