

BLOXHAM PARISH COUNCIL
MINUTES of the meeting held on Monday 14th May 2007 at 7.30pm
in the Parish Rooms, Bloxham

PRESENT

David Gibbard (DG) Vice Chairman
 Isobel Bonner (IB)
 David Carr (DJC)
 Philip Cavill (PCa)
 Paul Christmas (PCh)
 Stuart Cruickshank (SC)
 Jim Golby (JG)
 Debbie Matthews (DM)
 Alan Miller (AM)
 David Chapman (BDC) arrived at 7.50pm

There were four residents and a representative of the Banbury Guardian also present.

2007/75 APOLOGIES

David Chapman had to attend a meeting and was late arriving.
 Annette Thomas (ill), Cllrs Mitchell, Heath, Thirzie Smart

Item		Action by
07/76	<p><u>Residents' Issues:</u> (See 07/35) Resident asked whether the gap from The Avenue to Winters Way could be closed as it is getting overgrown, and is not really used except by some youngsters who cause trouble in Winters Way. There is no official footpath there. Clerk referred to meeting he had attended with Charter Housing re the trouble in Winters Way, and that there was a reluctance by Police and Housing to close the Gap since it would just provide another place where people could hide away.</p> <p>Resident will be organising a petition for the closure of the Gap.</p> <p>Tenancy Services Officer has visited family to discuss issues and the fact that if proven she would be in breach of tenancy agreement. Evidence has come to light that that family are not always present when incidents have occurred.</p>	
07/77	<p><u>Election of Chairman</u> David Chapman had expressed willingness to continue to serve as Chairman. Proposed by PCa, seconded by DG all agreed that BDC should continue. BDC to complete acceptance form.</p>	BDC
07/78	<p><u>Election of Vice Chairman</u> Proposed by IB and seconded by PCh and all agreed that current vice chairman David Gibbard should continue.</p>	
07/79	<p><u>Code of Conduct:</u> A copy of a New Code of Conduct was given out at the meeting. CDC will be adopting it with effect from 1st June 2007, and parishes need to have adopted it by 1st July 2007. It is proposed by CDC that there will be training events through June and July in different locations. These will be open to any interested parties. They will have a strong practical focus and will be 2-3 hours in length. The form for the Register of Members' Interests was also distributed and is to be returned completed by next meeting.</p> <p>There will be a resolution needed at next meeting accepting the New Code of Conduct.</p>	All
07/80	<p><u>Minutes of meeting of 2nd April 2007:</u> These were agreed as a true record and the Vice-Chairman (DG) signed them.</p>	
07/81	<p><u>Matters Arising</u> 07/55: 2 extra photo albums obtained and delivered to Peter Barwell. 07/58: Transport representative: No one has come forward for this. Next</p>	

	<p>meeting is on 23rd July in Oxford. PCa offered to attend. 07/59: Bus stop at end of Winter's Way – formal letter sent to Transport about this. 07/72: Chairman was unable to attend opening of Pre-school hall on 21st April But Vice Chairman did.</p>	PCa
07/82	<p><u>Roads and Traffic</u> 1. Email read out from Police stating that a speeding campaign had been carried out near the Warriner School on 11th May. This will be repeated depending on police commitments. 2. Letter from Vanessa Stranks re accident coming out of Old Bakery, High St. 3. PCa indicated that he would like to meet with the person from Highways with regard to the fatality among other matters. It was agreed that a representative of Highways should be invited to Parish Council meeting after we have received the Coroner's report. (Clerk to check when this report will be available.)</p>	Clerk
07/83	<p><u>Environment</u> 07/55: <u>Bench in Memory of Connie McCammon</u> E-mail sent to Daughter in USA re wording on bench - agreed, and to other daughter re award. Thoughts re award are for the Mother of the Year with prize of £250 – people to be nominated through Broadsheet. It was agreed that this would be a good idea and could possibly be linked with the 'Fun Day' that DG is looking into. It was felt that the proposed prize of £250 could be split to be a donation to a charity of 'the Mother's' choice.</p> <p>07/60: Letter received confirming in principle <u>siting of Planters</u> IB reported that Doug Todd of British Legion had not been aware of what was happening. British Legion had previously offered to provide planters. He could not understand why the planters could not be stone as opposed to sleepers. Clerk reported that previously the issue had been the ongoing maintenance of the planters. Clerk to write to Doug Todd.</p> <p>IB also reported that British Legion wished to enter the <u>Best Kept War Memorial</u> this year. Clerk to send details.</p> <p>It was also noted that the notice board of the Joiners had been concreted in and an A frame notice board of The Red Lion had appeared on the <u>Green by the War Memorial</u>. Letter to be sent to Highways and copies to Public Houses, since it is not their land, and there are regulations about the erection of signs. It was proposed and agreed that note to go in Broadsheet about the erection of temporary signs – permission to be sought from Parish Council/Highways so as to avoid the issue of signage appearing everywhere.</p>	Clerk
07/84	<p><u>Playing Fields</u> a. <u>Jubilee Park</u> DM, PCa and Clerk attended AGM on 1st May. Still awaiting reply from VAT office re Mgt Committee acting as agent for Parish Council. In view of the need to commission actual work, agreed that invoice sent to Parish Council from David Andrews (Electrical) (Inv 16178 for JP) for £270.14 for work at Jubilee Hall should be returned to David Bailey, with a letter to David Andrews. Letter to be sent to David Bailey stating that the Parish Council is agreeable to the extension. This is needed for the Charity Commissioners.</p> <p>b. <u>Recreation Ground</u> Letter delivered to secretary of Trustees in response to his wanting to know why Parish Council wanted to know date of AGM.</p>	Clerk
07/85	<p><u>Planning Application</u> 07/00796/REM: Reserved matters re 74 dwellings on north side of Milton Road. This already has Outline Planning.</p>	Clerk

Essential to ensure road speed is safe, suggest speed cushions
Plans indicate play areas with children's equipment – who is going to be responsible for the ongoing maintenance?
In view of experience with Gascoigne Way, it is essential that all the land, etc is passed over properly.

If there is money identified for use of the village, then this should come to the village and not CDC.

Concern was also expressed about the increase in populations since all schools, the surgery, etc are already full. Are the existing utilities able to support the increase in developments?

Representative from Developers/Highways to be invited to attend Parish Council meeting

Other Applications (with sub groups comments)

07/00521/F: 1st floor extension for 11 Manning Close: No objection

07/00599/F: Changes to ground floor windows and forming raised terrace area for Bloxham Mill: No objection

07/00770/F: 1st floor side extension and rear conservatory for 3 Salmon Close: No Objection

Decisions

05/02103/OUT: Land on north side of Milton Road Granted subject to conditions

07/00469/OCC: Car Parking at Warriner school: Granted subject to conditions

07/00323/F: Single storey extension for 1 Hyde Grove: Granted subject to conditions

07/00316/TCA: Reduction of trees for The Shippon, The Ridgeway: Granted

07/00188/F: Single storey rear extension and conservatory for 93 Courtington Lane: Granted subject to conditions

07/00303/F: Installation of stone guards, etc for St Mary's Church: Granted subject to conditions

07/00373/F: Rear porch and wooden shed for 8 Manning Close: Granted subject to conditions

07/00521/F: 1st floor extension for 11 Manning Close: Granted subject to conditions

Tree Preservation Order for Sycamore Trees at Bloxham Grove Farm

Withdrawal

07/00406/OUT: Outline planning renewal for the Depot, Cumberford Hill

Refusal

07/00207/F: Retrospective: External vehicle spray booth/oven building for Yew Tree Farm

07/86 Parish Plan and Strategy Group

New account opened with Bank of Ireland – signatories are the same as for Parish Council accounts

07/87 Finance

a. Budget 2006/7: The accounts are still being prepared.

b. Budget 2007/8

Summary provided by SC re monies spent and otherwise committed. This will be helpful in that when the Parish Council is asked for monies then we will have clearer idea of what is actually available.

1. Note received from ex-servicemen's Treasurer acknowledging proposed donation of £2000. The only addition that was not in the builders quote was for new cooker costing £1000

2. St Mary's Church have now found someone to look after the graveyard extension. They wish the Parish Council to pay him directly rather than give the money to them for them to pay him. The Parish Council did not wish to be in the position of employing a person with all the implications of tax, National Insurance, Health and Safety, and being responsible for seeing work has been

Clerk

Clerk

	<p>done. The Church to be informed of this. Parish Council willing to pay each quarter in arrears when Church bills the Parish Council. Also Church to be asked about the erection of the gates.</p> <p>3. ARC quotes for the Goggs £95.00 and hedge Gascoigne Way £130.00. This needs to be clarified</p> <p>4. ORCC: Membership renewal 2007-8 - £20.00 - Agreed</p> <p>5. 50% of precept received - £23,300</p> <p>6. Insurance quote received from Zurich Municipal effective 1st June – Clerk to get other quotes and after consultation with Finance sub group to accept the best quote. Proposed by BDC, seconded by DG and agreed by all.</p> <p>7. Clerk to arrange for BT line Account to be paid by Direct Debit since otherwise has to pay extra £1.50.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk/ Fin Sub Group Clerk</p>
07/88	<p><u>Training</u></p> <p>Wed 4th July: Getting to Grips with Finance 10.15-2.30 SC & Clerk to attend</p> <p>Wed 10th Oct: Effective Responses to Planning Applications 9.30 – 1.00 DJC & Clerk to attend.</p> <p>SLCC regional one-day conference at Bracknell on 27th June – cost £47: Clerk to attend.</p> <p>Parish Councillor’s Guide by Paul Clayden: – 19th edition. £14.40. Agreed that if felt appropriate Clerk to obtain 1 updated copy, which would be available for all.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
07/89	<p><u>14. Annual Meeting of Parish/Village</u></p> <p>Draft of minutes accepted – no other issues raised besides the issue of the amount of traffic on A361 and the need for a bypass.</p> <p>Letter received from A361 Action Group in Shipton under Wychwood inviting us to meet with them on 22 May to exchange information, etc. Unfortunately we have already got a meeting with Bloxham School Governors on that day at that time. The Action Group to be invited to next Parish Council meeting at 7.00pm to discuss how we can mutually help each other.</p>	<p>Clerk</p>
07/90	<p><u>Correspondence</u> <u>For Information</u></p> <p>CDC: Standards Committee Agenda 16th May</p> <p>CDC: Homelessness Strategy 2007 – 2011</p> <p>CDC: Copy of current edition of Seniors Group Newsletter</p> <p>CDC: Adoption of Supplementary Planning Document for RAF Upper Heyford</p> <p>CDC: Notes of meeting of 17 April 2007 re Upper Heyford</p> <p>OCC: Notes of Parish Transport Reps meeting 19th March</p> <p>ORCC: Rural Transport Newsletter</p> <p>Thursday Club: Thank you for £700 grant</p> <p>OCC: Changes to Cherwell Villager Minibus service to take effect 1 July</p> <p>OCC: News from OCC April 2007</p> <p>Carers Centre: Caring Matters Spring 2007</p> <p>ROSPA: Play Safety Conference 14th June (£240.88)</p> <p>Farming & Wildlife Advisory Group: events</p> <p>OCC: Temporary Road Closure – Strawberry Terrace 29 May for one day</p> <p>OCC: Temporary Road Closure – Unicorn St /Kings Rd 29th May for five days</p> <p>Ramblers Association: Summer Programme 2007</p> <p>CDC/NHS: Smoke free Cherwell</p> <p>OCC: Transport Press releases</p> <p>OPFA Newsletter Spring 2007 – copies delivered for Jubilee Park and for Recreation Ground</p> <p>Oxfordshire & Buckinghamshire Mental Health Partnership: Applying to be a Foundation Trust – seeking members</p> <p>OCC: Rural Children’s Centre Project (Bloxham Traveller’s Site on Wednesday 3.30-5.00pm)</p> <p>Tony Baldry: Copy of speech re Horton Hospital – believes that proposals may need to go to reconfiguration panel owing to discontent among GPs.</p>	

For Decision

OALC: ASGM 11 June at Exeter Hall at 7.30pm: Nomination required for Executive Committee. BDC agreed for his name to go forward and to attend CPRE: events in Oxfordshire area

Victim Support Oxfordshire & Buckinghamshire – request for financial assistance – Parish Council felt unable to help, especially since VS was receiving 75% of funding from central government.

OCC: Minerals Site Proposals and Policies – comments to be in by 15th June 2007 – passed to PCa

CDC: Village Traffic Calming – Portable Speed Indicator Signage (See minutes for March 2007 - 2007/35) It was noted there was a lamppost at the end of each close to which a VAS could be attached.

Clerk to contact Steve Wood to check Barford Road and Tadmarton Road and make recommendations. Developers to be encouraged re Milton Road speed.

Clerk

PCa

Clerk

07/91 Payment of Accounts Agreed

CPRE: Renewal of subscription	27.00
ORCC: Renewal of subscription	20.00
ARC Grasscutting (3 cuts)	777.30
Debbie Matthews (Refreshments for Handover of Millennium album & at Annual Parish Meeting)	8.50
Bloxham Parish Council (Gratuity Fund – April)	25.64
David Godfrey	
Salary	533.35
Expenses:	
Staples	31.94
Telephone line	11.99
Broadband	16.32
S.H.Jones (-wine (for Ann. Meeting)	34.41
Tesco	9.77
Paperway (Albums)	23.00
Total	127.43

07/92 17. Other Matters:

- 1. Meeting with Bloxham School Governors on 22nd May at 6.00pm – meet in car park. Issues for discussion – Water Lane, Access to Dewey Centre, and Parking at Jubilee Hall, Lighting of Dewey Car Park.**
- 2. Meetings at Bodicote House on 15th May: - 6.00pm Planning Inspection by Audit Commission and 7.00-9.00pm Sustainability Appraisal – BDC, AM, and Clerk to attend**
- 3. Request for footpath to be continued on Barford Road towards Gascoigne Way. Clerk to write to Highways**

All

BDC,
AM &
Clerk

Clerk

**07/93 18. Date of Next Meeting: 4th June 2007
Time: 7.00pm - A361 Action Group are to attend****Meeting closed at 09.45pm**