

BLOXHAM PARISH COUNCIL

MINUTES of the meeting held on Monday 2nd July 2007 at 7.30pm
in the Parish Rooms, Bloxham

PRESENT

David Chapman Chairman
David Carr
Paul Christmas
Stuart Cruickshank
David Gibbard
Jim Golby
Debbie Matthews
Alan Miller
Annette Thomas

There were three residents, Cllr Eric Heath present.
Cllr Keith Mitchell and Cllr Lynda Thirzie Smart arrived at 8.25pm.

07/112 APOLOGIES

Philip Cavill (away), Isobell Bonner (work)

Item		Action by
07/113	<p><u>Residents Issues:</u></p> <ol style="list-style-type: none"> 1. Winters Way Gap: concern expressed at state of land by Brook – to be on next agenda. 2. Concern was expressed about plan to position another bench in Donkey Field, due to the noise and the possibility of people being able to climb over fences. Siting of bench to be carefully considered and indicated in letter to be sent out to residents. 3. AT mentioned that a number of youngsters had got petition together for a Skate Board site to be established in village. Passed to PCh – agreed this should be in Parish Plan DJC gave background to previous attempt to have one. Cllr Heath noted that for insurance purposes, this needs to be supported by a Club – not covered by Parish Council insurance. 4. PCh raised issue on behalf of another resident about the feasibility of establishing a Youth Club in the village. Funding would be available from various sources. 	<p>Clerk</p> <p>Clerk</p> <p>PCh</p>
07/114	<p><u>New Code of Conduct</u></p> <p>07/97 This is to confirm that the resolution has been submitted to CDC. In future besides completing the record, members will need to state before an item whether they have a personal &/or prejudicial interest to that item.</p>	<p>All</p>
07/115	<p><u>Minutes of Meeting 4th June</u> were agreed and signed by the Chairman as a true record.</p>	
07/116	<p><u>Matters Arising</u></p> <p>07/96: Petition re Winters Way and the Avenue has been delivered to CDC</p> <p>07/92: Cost of Footpath to Gascoigne Way - £9100 or if on edge of road needing kerbing: £12000 – have asked for it to be put on wish list.</p> <p>07/107: Correspondence: Locality Primary School review took place at Bodicote House on 29th June. Clerk attended: Key issues noted by clerk were the increase in housing in area, resulting in increase in children numbers – is there close liaison with Local Development Plan? Yes. Also Noted need to take on board having correct data for decisions, and that not to rely on centre for decisions to be carried out in time – to be submitted in writing re Parking and emphasis on Travel Plan.</p>	<p>Clerk</p>
07/117	<p><u>Roads and Traffic</u></p> <p>Survey has indicated that a number of new litter/dog bins are needed in village – Propose that we should get 2 or 3 a year to spread the cost. Some are in</p>	

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	<p>conservation area and so need to comply with that. Clerk to get costings for next meeting. Areas indicated on roads and kerbs, etc have been submitted to Highways.</p> <p>Exit from garage onto South Newington Road is a safety issue due to height of hedge. To be reported to Highways.</p> <p>Besides pedestrian crossing near Warriner school the mouth of Ells Lane and Bloxham Grove were supposed to be widened. Clerk to enquire.</p> <p>Barford Road: Tree down, and though on verge it is blocking view from Milton Road. Clerk to notify</p> <p>Bypass, Traffic Calming measures – the latter needs to be considered first of all. <i>(Ralph Grant to come to Sept meeting)</i></p> <p>Email from Louise Harrison re weight limits etc. This would need to be reviewed and brought into one of the Local Transport Plans.</p> <p>Feedback from Traffic questions answered on 23rd June- To be followed up by Parish Plan steering group.</p> <p>‘<u>Accord Highways</u>, Oxfordshire County Councils partner in delivering Highway Maintenance across the whole of Oxfordshire are looking to assist the community at local level. They would welcome the opportunity to detail their ideas and would be happy to speak for five minutes at a future Parish Council meeting.’ To be invited to October meeting</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p></p> <p>Parish Plan Steering Group</p> <p>Clerk</p>
07/118	<p><u>Environment</u></p> <p>a) Planters Smiths have now offered to arrange, and pay for building planters. Clerk to meet and arrange.</p> <p>b) Kissing gates have now been installed on Footpath to Milcombe.</p>	Clerk
07/119	<p><u>Playing Fields</u> <u>Jubilee Park</u></p> <p>i) Ownership of Toddlers area Neither in minutes of Parish Council nor of JPMC is it clear re ownership. PC obtained grant for Toddlers equipment. Propose meeting to be held with JPMC by members of PC to arrange for formal transfer of property. This will not preclude them still coming to PC for grants etc. Service Agreement with JPMC needed.</p> <p>ii) VAT: Letter and email received from VAT office that JPMC cannot act as agent for PC – PC has got order items itself.</p>	Clerk
07/120	<p><u>Recreation Ground</u> Dealt with at end of meeting after resolution to exclude press and public. Letter from Chairman of Trustees of Recreation Ground crossed with one delivered by clerk re-asking about date of meeting. Also letter from secretary confirming telephone message that they will be erecting a gate at entrance on A361</p>	
07/121	<p><u>Planning</u> Applications (with Sub groups comments) 07/00919/F: Amended Plans for extension at 5 Courtington Lane: No Objection 07/01089/TCA: reduction of various trees for Ibstock, Little Bridge Rd: No Objection 07/01038/TCA: felling and trimming various trees for Pighle, 2 Stone Hill: No objection 07/01113/LB: Strengthen part of roof for Killowen House, South Newington Rd: No objection 07/01027/TCA: Pollarding Sycamore for St Mary’s Church: No objection 07/01279/TCA: Reducing various trees for Bennetts, Rose Bank: No objection.</p>	

	<p>Decisions 07/00770/F: First floor side extension for 3 Salmon Close: Agreed subject to conditions</p>	
	<p>Withdrawal: 07/00905/F: Extension for 4 Greens Garth</p>	
07/122	<p><u>Parish Plan and Strategy Group</u> Two events held so far – Logo and School Fete. Both successful, Steering Group due to meet in next ten days. Thank were expressed to Cllr Heath for presenting the prizes for the logos. There will be further update after Steering Group meeting and other events.</p>	
07/123	<p><u>Finance</u> <u>Accounts 2006/7</u> Acceptance by Parish Council of unaudited summary circulated last time. Proposed by JG, seconded by SC and Approved by all.</p> <p><u>Budget 2007/8</u> Provision of fencing for Toddlers Area at Jubilee Park Quotes received: Kompan Ltd: £25223.60 + Vat of 441.63 = 2965.23 Wickstead: (painted) £3301.71 + Vat of 577.80 = 3879.51 Jackson Fine Fencing 1573.72 + Vat = 1849.12 (Painted finish 239.79 +Vat extra) Been discussed by subgroup and recommend Jackson's quote – has 25 year guarantee. To be put to JPMC as well. Agreed by all that once clerk finds out strength of metal used, the issue re repainting, then order to be placed.</p> <p>Sub group agreed to £200 for planting of bulbs</p> <p>Donation requested by Friends of Bloxham Grove Windmill – £100 agreed</p> <p>I am also attaching the Financial breakdown for June.</p> <p><u>To be considered under this year's Budget:</u> Quote from ARC for - Hedgecutting at Gascoigne Way - 1 cut £130 The Goggs, Spraying, pruning & weeding - 1 application £90.00. Both accepted with request that hedgecutting should take place in September</p>	<p>Clerk</p> <p>Env Grp</p> <p>Clerk</p> <p>Clerk</p>
07/124	<p><u>Correspondence</u> <u>For Information</u> Viking Direct: Catalogue Glasdon: Local Councils Newsheet CDC: June 2007 issue of Youth Spotlight newsletter CDC: Sports and Arts July – August 2007 Keith Mitchell: email re school crossing near Warriner Keith Mitchell: letter advising re CBE – Congratulations offered to Cllr Mitchell. ORCC: Review Spring/Summer 2007 ORCC: New Bulletin June 2007 Tony Baldry: Copy of letter to Police re Vandalism in Bloxham RoSPA: Saferplay – low costs recording software Lamis: Mapping software for Parish and Town Councils Alan Waterhouse: offering services as Mole Trapper Climate exchange project: Latest newsletter OCC: Press release re Henley's Regatta Line: Highways OCC: Newsletter June 2007</p> <p><u>For decision</u> OCC: Highways: email re parking opposite Garage on grass verge: - cost of £35 to PC. Agreed to two Bollards.</p>	<p>Clerk</p>

	<p>Bloxham PTA: wanting agreement from PC that Firework event can go ahead – fundraising event. Agreed</p> <p>OCC: Review of external transport posts – current funding ends March 2008 – due to be reviewed November 2007: Replies needed by 10th August: Proposed PCa should do this</p> <p>OCC: Parish Transport Representatives Meeting 23rd July PCa to attend</p> <p>CDC: Local Development Framework Village Policy Workshop – 3rd July at Bodicote House 7.00-9.00pm Clerk to attend as no one else able to do so.</p> <p>CDC: Standards Committee: Vacancy exists – names requested to be put forward. DJC agreed for his name to go forward</p>	<p>Clerk</p> <p>PCa</p> <p>PCa</p> <p>Clerk</p> <p>Clerk</p>																																						
07/125	<p><u>Payment of Accounts agreed</u></p> <table border="0"> <tr> <td>Bloxham Ex Servicemen’s Village Hall: (Donation)</td> <td style="text-align: right;">£2000</td> </tr> <tr> <td>BT line (Direct Debit)</td> <td style="text-align: right;">£10.99</td> </tr> <tr> <td>Geoff Mollard: (War Memorial)</td> <td style="text-align: right;">£67.50</td> </tr> <tr> <td>HM Revenue & Customs</td> <td style="text-align: right;">£396.46</td> </tr> <tr> <td>ARC Garden services (Grasscutting)</td> <td style="text-align: right;">£519.70</td> </tr> <tr> <td>Bloxham Parish Council (Gratuity for June)</td> <td style="text-align: right;">£25.64</td> </tr> <tr> <td>David Chapman (Mileage 19 miles - Meeting at Kidlington)</td> <td style="text-align: right;">£7.60</td> </tr> <tr> <td>St Mary’s Parish Rooms (Venue to be reviewed)</td> <td style="text-align: right;">£161.00</td> </tr> <tr> <td>David Godfrey</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">Salary (June)</td> <td style="text-align: right;">£533.35</td> </tr> <tr> <td style="padding-left: 40px;">Expenses:</td> <td></td> </tr> <tr> <td style="padding-left: 80px;">Broadband</td> <td style="text-align: right;">£16.43</td> </tr> <tr> <td style="padding-left: 80px;">Travel (Mileage for conference at Bracknell</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">132 miles @ 52.7p per mile)</td> <td style="text-align: right;">£69.56</td> </tr> <tr> <td style="padding-left: 80px;">Travel Meeting at Bodicote House 29.6.07</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">- 10 miles)</td> <td style="text-align: right;">£5.27</td> </tr> <tr> <td style="padding-left: 80px;">Hardware (Clasp & Padlock for Notice board)</td> <td></td> </tr> <tr> <td style="padding-left: 40px;"></td> <td style="text-align: right;">£3.62</td> </tr> <tr> <td style="padding-left: 40px;">Total expenses:</td> <td style="text-align: right;">£94.88</td> </tr> </table>	Bloxham Ex Servicemen’s Village Hall: (Donation)	£2000	BT line (Direct Debit)	£10.99	Geoff Mollard: (War Memorial)	£67.50	HM Revenue & Customs	£396.46	ARC Garden services (Grasscutting)	£519.70	Bloxham Parish Council (Gratuity for June)	£25.64	David Chapman (Mileage 19 miles - Meeting at Kidlington)	£7.60	St Mary’s Parish Rooms (Venue to be reviewed)	£161.00	David Godfrey		Salary (June)	£533.35	Expenses:		Broadband	£16.43	Travel (Mileage for conference at Bracknell		132 miles @ 52.7p per mile)	£69.56	Travel Meeting at Bodicote House 29.6.07		- 10 miles)	£5.27	Hardware (Clasp & Padlock for Notice board)			£3.62	Total expenses:	£94.88	
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07/126	<p><u>Date and Time of Next Meeting: Monday 3rd September 2007 at 7.00pm when Ralph Grant, Highways will be present to discuss Traffic calming issues.</u></p> <p>No meeting in August.</p>																																							
07/127	<p>Press and Public excluded by resolution.</p>																																							
07/128	<p><u>Recreation Ground</u></p> <p>In view of letter received from Chairman of Trustees it was agreed that basic answers should be given to queries re Charity Commissioners, and to re-ask for the date of the Parish Council meeting with the Trustees to discuss how Parish Council could best help Trustees.</p> <p>Meeting closed at 9.05pm</p> <p>David Godfrey Parish Clerk 9th July 2007</p>	<p>Clerk</p>																																						