

103
BLOXHAM PARISH COUNCIL

**MINUTES of the meeting held on Monday 14th April 2008 at 7.30pm
in the Parish Rooms, Bloxham**

PRESENT

David Chapman Chairman
David Carr
David Gibbard
Jim Golby
Debbie Matthews
Alan Miller
Annette Thomas

2008/46 APOLOGIES

Isobel Bonner (holiday); Stuart Cruickshank (holiday); Philip Cavill (holiday); Paul Christmas (work); Cllr K Mitchell (meeting)

Item		Action by
08/47	<p>Residents' Issues: AT raised issues on behalf of residents:</p> <ol style="list-style-type: none"> 1. Flooding Tadmarton road: 3 bin liners been removed from ditch and so residents were concerned about flooding. Clerk to write with name and address to Ian Clarke at Highways – Mr Coles ,Park Farm, Tadmarton Road, Bloxham,OX15 4HR 2. Road signs out of Bloxham Grove blocking view of drivers depending on vehicles. Clerk to write to Highways. <p>BDC raised issue</p> <ol style="list-style-type: none"> 3. of The Avenue and the pathway – Clerk to write to Highways. 4. BDC raised issue of potholes in Workhouse Lane. Clerk to write again to Highways. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
08/48	<p>Minutes of last meeting 3rd March 2008 agreed as true record and signed by the Chairman</p>	
08/49	<p>Matters Arising 08/36 ii): Transcript from Coroner's Court obtained iii) : Electrics for crossing to be installed 28/29 April 08/37 ii) bench in Goggs: slabs laid by Brian Stringer 08/44: Annual Meeting of Parish on Friday 25th April in Jubilee Hall at 7.30pm. Nick Hindmarsh ,Headteacher of Warriner School, to speak. All to attend. (Wine to be obtained by Clerk; Biscuits tea, Coffee, Milk and soft drinks to be obtained by AT and DM)</p>	<p>Clerk</p> <p>AT & DM</p>
08//50	<p>Reports from County and District Councillors Cllr Heath reported on Planning application for warehouses on Barford Road – due to go to Committee on 9th July. Also re Supplementary sites, he reported having received any number of phone calls from residents. Proposal is that County Cllr, &/or District Councillors and rep of parish Council to go with officer of CDC to all sites. – yet to be confirmed. Report from Cllr Smart attached Report from County Cllr Mitchell also attached.</p>	
08/51	<p>Roads and Traffic</p> <ol style="list-style-type: none"> a) A 361: Cycleway: Meeting to be held with Warriner School re number of young people attending from Banbury. Thought to be about 350. Message received from Highways that not high priority for them. Agreed by all though that should be important to be installed. b) A361: Lighting 10 new proposed columns - awaiting quotation. Site visit then to be arranged. But decision made to fit in with conservation area. c) Parking condition outside of Co-op is very bad. Clerk to write. d) Large hole appeared in Courtington Lane opposite The Pound – to be checked. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
08/52	<p>Environment Phone call received by clerk noting that there were violets planted on right hand side of Bank from Banbury on A361 and hoped they would not be disturbed</p> <p>Road Names: Agreed that Harry Ayres and Ron Bridges should be proposed.</p>	<p>Env Grp</p> <p>Clerk</p>
08/53	<p>Playing Fields Play areas on developed sites: These need checking/surveying. To determine which areas Parish Council, is responsible for – and then ask ask Sasha Barnes to check whether they are up, to scratch. Noted that in Winters Way youngsters are kicking footballs against cars.</p>	<p>Clerk</p>

	<p style="text-align: center;">104</p> <p>b) Jubilee Park: Meeting with JPMC arranged for 29th April 9(NOW ON 6TH MAY)at 6.45pm. All who can to attend DB still wishing to stand down Insurance quotes to be obtained to cover Trustees. DB to be contacted re costings of potential improvements. Various people, including Bloxham School, willing to help.</p> <p>c)Recreation Ground: Side gate now installed – resident informed Two other quotes received: To be considered by subgroup 1. Streetplay: quote Wicksteed - £1868.00 +VAT 2. Mclays - agents for Wicksteed:£1808+VAT</p>	<p style="text-align: center;">All</p> <p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk & Fin grp</p>
<p>08/54</p>	<p>Planning Reply to CDC re proposed developments: Noted.</p> <p>a) Applications 08/00781/TEL: Installation of 12.5m monopole, etc for Yew Tree Farm, The Ridgeway 08/00947/TCA: Reduction of trees for Bloxham School 08/00733/OUT: replacement of existing single storey annexe to create new dwelling, etc: Pophleys, Banbury Rd 08/00675/F: Amendment to 03/02671/F for additional dormer windows for Bag End, Tadmarton Rd 08/00810/TCA; Felling of tree for The Old Barn, Cumberford 08/00645/OUT: erection of new warehouses, etc and new highways access for JT Europarts Ltd Barford Rd.: Since there had been division of opinion within subgroup, debated by full council: Noted that this could involve bigger lorries and there was then the question of turning from Milton Road into Barford Road. Parish Council voted 5 against , 1 not against and 1 abstaining. Clerk to write.</p> <p>b) Decisions 08/00263/F: Retrospective Amendment to permission to replace rear extension with conservatory for 8 Hyde Grove: Agreed 08/00193/F: Conversion and alteration of existing garage into living accom for Whettons Yard, Chapel St: Agreed subject to conditions 08/00079/F: Two storey and single storey rear extensions for 25 The Avenue: Agreed subject to conditions 08/00224/F Erection gazebo as smoking shelter at Bloxham Mill Business centre; Agreed subject to conditions 08/00185/F: Addition of glazed canopy for Nayland Farm, Ells lane: Agreed subject to conditions 08/00168/F: Replacement conservatory for 10 Brookside Way; Agreed subject to Conditions 08/00335/TCA: Reduction of Willow for Willow Bank, High St; Agreed 08/00325/TCA: Remove growth from trees for Old Wells, Chapel St: Agreed 07/032434/LB & 07/02433/F: Alterations to Brew House for Bloxham Grove Farm: Agreed subject to conditions 08/00127/TCA: Felling trees Sunnyside, High St: Agreed 08/00140/TCA: Pollarding Lime trees for 12 Newland Rd: Agreed</p> <p>c) Appeal Decision APP/C3105/A/07/2059503: Granted for demolition of The Poplars, Banbury Rd and replacement with 3 dwellings. (e mail sent querying aspects of this). Appeal sent re Upper Heyford site.</p> <p>DJC raised issue of substantial roadway being constructed off Milton Road beyond new development. Clerk to follow up.</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>
<p>08/55</p>	<p>10. Parish Plan and Strategy Group Last meeting postponed due to death of mother of Chairman of Parish Plan group Clerk gave summary of the previous meeting</p>	
<p>08/56</p>	<p>11. Emergency Planning: Clerk has copies of outlines for emergency plans – one from PCh, , which all should have had, and also one in connection with Flooding. Clerk also has also contacted Middleton Cheney for theirs. Oxfordshire’s emergency plan to be followed as format. Thames Valley Police format to be consulted as well Small group(DJC, BDC, DM, AM and Clerk) led by led by DJC, should draw one up to bring to June meeting for consideration.</p>	<p style="text-align: center;">Clerk et al</p>
<p>08/57</p>	<p>12. Finance Letter from external auditor that annual return, etc to be with them by 18 July. Accounts to be agreed at next meeting. Internal auditor to be re-contacted. Accounts 2008-9 Quote from Gibbard Joinery for window in Bus Shelter of £225.00: Agreed by all.</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>

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08/58	<p>13. Correspondence</p> <p>For Information: OCC: Draft Order re extending 30mph speed limit on Milton lRoad CPRE: Magazine: Voice Spring 2008 Zurich Insurance: Enhanced cover in light of Corporate Homicide and Corporate Manslaughter Act 2007 Viking: Paper Supplies CDC: Recycling at Events – hire bins, etc free of charge CDC: Legal services for Bloxham parish Council - £79.00+Vat per hour CDC: Calendar of meetings for 2008-9 SE England Regional Housing Board: Strategy for 2008-11 Volunteer Centre, Oxford; leaflets Carers Centre: Vol 16 issue 1 Spring 2008 Wicksteed Brochures for Playscapes OCC: Notes/Minutes of Parish Transport Representatives Meeting Feb 28th OCC: Mobile Library Service: New timetable OCC: Letter from Council Leader re Post Office Closures, Changes in Planning Law, Primary school review, School attainment The Local Channel: letter re launch of new services in conjunction with NALC BDO External Auditor: Local Council Briefing Spring 2008 Tony Baldry: re Flooding Ex-servicemen’s Hall; Secretary written about updating noticeboards – copy of letter passed to History Club Standards Board: March 2008-04-14 CPRE: Magazine: Fieldwork March 2008</p> <p>For Decision: CDC: Upper Heyford Base Planning Forum 16 April at 7.00pm – Part of Agenda is to consider future of Planning Forum. Full council saw no need for this to continue. OPFA: Seminar 14th May at Steeple Aston (Already agreed for Clerk) (£25.00 each) FWAG: renewal of subscription (£42.00) – Agreed that should not be renewed</p>		Clerk Clerk																						
08/59	<p>14. Payment of Accounts (agreed)</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Membership of Ramblers Association (as organisation)</td> <td style="text-align: right;">36.00</td> </tr> <tr> <td>Bloxham Parish Council (Gratuity March)</td> <td style="text-align: right;">26.27</td> </tr> <tr> <td>BT (D/D) for April</td> <td style="text-align: right;">11.75</td> </tr> <tr> <td>HM Revenue and Customs</td> <td style="text-align: right;">564.19</td> </tr> <tr> <td>OPFA for 14th May</td> <td style="text-align: right;">25.00</td> </tr> <tr> <td>David Godfrey – Salary (March)</td> <td style="text-align: right;">546.57</td> </tr> <tr> <td>David Godfrey – Expenses</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Printer ink (Staples)</td> <td style="text-align: right;">19.99</td> </tr> <tr> <td style="padding-left: 20px;">Folders (Staples)</td> <td style="text-align: right;">12.98</td> </tr> <tr> <td style="padding-left: 20px;">Router, etc (PC World)</td> <td style="text-align: right;">86.97</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">119.94</td> </tr> </table>	Membership of Ramblers Association (as organisation)	36.00	Bloxham Parish Council (Gratuity March)	26.27	BT (D/D) for April	11.75	HM Revenue and Customs	564.19	OPFA for 14 th May	25.00	David Godfrey – Salary (March)	546.57	David Godfrey – Expenses		Printer ink (Staples)	19.99	Folders (Staples)	12.98	Router, etc (PC World)	86.97	Total	119.94		
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08/60	<p>15. Bloxham School: meeting held on 4th March 2008: Issues raised: Traffic on Rose Bank: letter sent by clerk to Highways Use of crossing</p> <p style="padding-left: 40px;">a) 150th Anniversary Foundation in 2010 School proposing that could be special events involving village</p> <p style="padding-left: 40px;">a) Sign for Water Lane: to be followed up by Clerk</p>		Clerk																						
08/61	<p>16. Any other item of urgent nature communicated to the Chairman before the start of the meeting. Oxfordshire Partnership: Meeting on 9th April: Chairman and Clerk attended. Benches: letter to be delivered by Clerk to surrounding houses in next week and arrangements to be made for removal from DG’s in next three weeks.</p>		Clerk																						
08/62	<p>17. Date and time of Next Meeting: Parish Rooms on Monday 12th May at 7.30pm (Since first Monday is Bank Holiday)</p> <p>Press and Public excluded</p>																								
08/63	<p>18. Clerk’s Appraisal: (Clerk left the room for this) Agreed by all that appraisal was correct</p> <p>Meeting closed at 09.25pm. <i>David Godfrey Parish Clerk</i> 14.4.08</p>																								