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BLOXHAM PARISH COUNCIL

MINUTES of the meeting held on Monday 3<sup>rd</sup> November 2008 at 7.30pm  
in the Parish Rooms, Bloxham

**PRESENT**

David Chapman (BDC) Chairman  
Isobel Bonner (IB)  
David Carr (DJC)  
Philip Cavill (PCa)  
Paul Christmas (PCh)  
David Gibbard (DG)  
Jim Golby (JG)  
Debbie Matthews (DM)  
Alan Miller (AM)

**2008/179 APOLOGIES**

Stuart Cruickshank (Hospital); Annette Thomas (work); Cllr E. Heath (ill); Cllr L.Thirzie Smart (meeting); Cllr K Mitchell (meeting)

Item		Action by
08/180	<b><u>Residents' Issues</u></b> DG reported that resident had reported that Bus Shelter had been badly damaged, and he had repaired it. Street light by White House is not working	Clerk
08/181	<b><u>Declarations by Councillors of Personal &amp;/or Prejudicial Interest</u></b> DG noted interest re Bench at Court House and Bus Shelter IB noted personal interest re Planning application for 15 High St.	
08/182	<b><u>Minutes of last meeting</u></b> 6th October 2008 agreed as true record and signed by Chairman.	
08/183	<b><u>Matters Arising</u></b> 08/163: Clerk still to contact Aplins re not informing of return of cheque, etc relating to Land registry and The Square, Queen St 08/113: Clerk to check height of <u>new stiles on Hobb Hill</u> – still too high! 08/145: <u>Seat in place by Court House</u> : Waiting for dates of availability for handover/blessing of seat. 08/177:1: <u>Meeting with Bloxham School</u> on 7 <sup>th</sup> October: School reported that Dewey Car Park lights are now installed and go off at 11.00pm; Re Flooding – had meeting with CDC and hiring digger to recreate natural pool on top field to hold water; Agreed to participate in Emergency Plan for Bloxham – and no doubt their nurse would supplement help from Godswell Surgery; Willing to help with distribution of Parish Plan; 150 <sup>th</sup> Anniversary – to be on future Parish Council agenda – there will be link with Deddington since curate from Deddington was founder. 2. Police: Clerk attended on October 22 <sup>nd</sup> and raised issues of NAGS, Neighbourhood Watch among others items. Information to be sent to AM re attendance at NAGS 5. Since ongoing investigations Police not able to give more information.	Clerk Clerk Clerk
08/184	<b><u>Reports from County and District Councillors</u></b> Items which could be, or may have already been, dealt with by Parish Council are being referred to and taken up by other elected members of District	Clerk

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	<p>Council, County Council and Member of Parliament. Parish Council appreciates that residents have the right to refer issues that concern them to any elected representative, but would appreciate other elected members notifying Parish Council, which is first tier of government, as soon as possible. Clerk to write to County Councillor, District Councillors, Member of Parliament.</p>	Clerk
08/185	<p><b><u>Roads and Traffic</u></b>  <b>High St Lighting:</b> Three positions identified on Church side of road. No date given as yet. Highways pushing EON for it to be done.  <b>Still awaiting news of ‘temporary’/permanent Bus stop opposite Warriner School, and for light post to be installed by Bloxham Grove sign.</b>  <b>Footpath; Barrier in Goggs (near Painters Close).</b> After consultation, Clerk replied for it to be removed. Clerk to notify Highways re existence of similar barrier at other end, and also steps.  <b>Temporary VAS sign:</b> went to wrong email address; indicated still interested. Clerk to contact Barry Buckingham.  <b>Councillor noted again that parking was dangerous at junction of Strawberry Terrace and Banbury Rd.</b> Clerk to notify Highways and Police.</p>	Clerk Clerk Clerk
08186	<p><b><u>Environment</u></b>  <b>Bulb Planting:</b> Bulbs obtained- Environmental Group arranging for them to be planted. Clerk to note in Broadsheet that these are being done to continue success of last year.  <b>Pharmacy Application:</b> Clerk met with Dr Harris and sent off response.</p>	Clerk
08/187	<p><b><u>Jubilee Park</u></b>  <b>Meeting with JPMC 22<sup>nd</sup> October:</b> besides DM and PCH who are members also of JPMC, only clerk present. Clerk gave summary of meeting.  <b>Next meeting is January 29<sup>th</sup> 2009</b>  <b>Handover of Play area to be minuted.</b>  <b>Second Quote for repair to be obtained from Swann Foundry.</b></p>	Clerk Clerk
08/188	<p><b><u>Recreation Ground</u></b>  <b>Safety surfacing due to be replaced today at approx cost of £1969.66</b>  <b>When down, letter to be sent to Trustees of recreation Ground about ownership and responsibility?</b></p>	Clerk
08/189	<p><b><u>Planning</u></b>  <b>Core Strategy – CDC Discussion to be had by Sub Planning Group and passed to Clerk for him so as to formulate Parish Council’s reply. Meeting Monday 10<sup>th</sup> November at at 7.00pm DG’s.</b>  <b>Letter from Banbury Civic Society (from Banbury Cake 23<sup>rd</sup> Oct) was read out and general feeling was for Parish Council to support their suggestion of using brownfill sites only, highlighting transport links (especially with Trains, M4) and Hospital.</b></p> <p>a) Applications (with sub groups comments)  <b>08/02219/TCA: Reduction of trees for Walnut Tree House, Goose Walk: No objection.</b>  <b>08/02209/TCA: Felling and reduction of trees for The Chantry, Church St: No objection</b>  <b>08/02222/TCA: Pollarding of two sycamores for St Mary’s Church; No objection</b>  <b>08/02121/F: Removal of asbestos, etc for Mildure Cottage, Kings Road: No objection as long as asbestos is removed safely</b>  <b>08/02059/F: Two storey house to be erected at 15 High St: Objected due to extra traffic, conservation area.</b></p>	Planning Group & Clerk

**b)Decisions (From CDC & OCC)****Tree Preservation Order – Ash Tree at 60 Tadmarton Road.****08/01920/TCA: reduction and shaping of Lime Tree for Sunnyside, High St: Granted****08/02011/TCA: Felling Conifer for Cranham Cottage, Queen St: Granted****OCC: Extension at Warriner School for additional office accommodation: Granted subject to conditions****OCC: renewal of Consent for Two Double Prefabricated classrooms at Warriner School: Granted subject to conditions – still concern raised about disabled entrance.****08/190 Parish Plan and Strategy Group- PCa reported 40 helpers needed for distribution and collection of questionnaire for January. Journey plans for these helpers to be worked out so that they are local to helpers.****08/191 Emergency Plan for Bloxham: Leaflet to be delivered to Post Office and Pubs  
08/170: St Mary's Church agreed to be possible venue  
Awaiting reply from OCC re other information. DJC to follow this up.  
Resource Books therefore not available till December****DJC  
Clerk****08/192 Finance****a) Final audit received back from BDO – Minuted that Annual Return has been approved and accepted by council: Proposed by JG, seconded by BDC and agreed by all.****Issues arising as identified by External Auditor:****Asset Valuation – last done 5years: Due to be reviewed this financial year.****Fidelity Guarantee: insufficient in light of balance 31 March 2008 and precept received April 2008 – need objective grounds if determine that no security is 'sufficient'.****PCCh proposed that Risk Management should include: No cheque for over £5000 is signed outside of full Parish Council meeting. Seconded by DJC agreed by all.****Clerk to send the appropriate section of Risk Management to External auditor for comment.****Clerk****b) Clerk's salary increase to be backdated to April 2008****c) 2008/9 accounts circulated.****d) Sec 137 Expenditure: for 2008/9 it is £5.86; for 2009/10 it will be £6.15 per voter****Clerk****08/193 Correspondence****For Information****Viking Direct Catalogues****CDC: Road closure for Remembrance Sunday – (on notice boards)****NHS: OPCT; Meeting in Banbury****CDC: Options for Growth Strategy (Core Strategy) Leaflets delivered to each Parish Councillor and remainder in Post Office)****CDC: Supply of Full electoral Register****CDC: Procedures for co-opting or electing new councillors****OCC: Standards Committee: Minutes for 11<sup>th</sup> September and Agenda for 6 November****NHS: 'Have your Say' Leaflet – in Post Office****CPRE Oxfordshire: Light Pollution****NALC: LCR journal for Nov 2008****CPRE: Magazine Autumn 2008 Countryside Voice****For Decision****OCC: Parish Transport Meeting: 28<sup>th</sup> November at County Hall at 1.30pm.****No Parish Councillor able to attend.****OALC: Winter General Meeting: 24 November at 7.00pm. No parish**

Councillor able to attend.

OCC: Review of Subsidised Bus Services: meeting Wed 26<sup>th</sup> November at Banbury Town Hall 2.30-4.30 or 7.00-9.00pm PCa to attend evening session. Communities and Local Government: Consultation Paper re Codes of Conduct, etc. – replies to be in by 24<sup>th</sup> December – passed to DJC

PCa

DJC

08/194

**Payment of Accounts Agreed**

Wicksteed Leisure	2010.44
Gibbard Joinery (For Bench)	485.00
SLCC (Training Day at Uckfield 12 November)	52.88
BT (D/D) Telephone line 21 October 2008	11.75
BDO Stoy Hayward LLP (External auditor)	505.25
Gee Tee Bulb Company:	245.58
CDC: emptying of dog bins:	549.12
CDC: Closure of Roads for Remembrance Sunday	75.00
Bloxham Parish Council (Gratuity for Oct 08)	26.92
Bloxham Parish Council (Arrears for Gratuity Apl – Sept)	03.90
Brian David Chapman (Travel 38 miles@ 40p: meeting 29 <sup>th</sup> October)	15.20
David Godfrey Salary	560.37
David Godfrey Expenses:	
Plaque of War Dead for Primary School:	75.00
Broadband (Oct 2008)	16.31
<b>Total:</b>	<b>91.31</b>

08/195

**Membership of Sub-Groups: Deferred**

08/196

Any other item of urgent nature communicated to the Chairman before the start of the meeting.

- Meeting with local Councils re Core Strategy in particular. Only two councils replied so far.
- Representative of EON to attend Parish Council meeting. All agreed – Clerk to contact for December if possible.
- OCC: Town and Parish Council Liaison event 22 Oct: BDC reported that it seemed to centre more on Oxford and Bicester, and not rest of County.
- Remembrance Sunday (9<sup>th</sup> Nov) and Remembrance Day: Service at War memorial at 10.45.
- Union Flag – dates for flying in 2009 to be agreed at next meeting. PCh agreed to be responsible for raising and lowering of flag.

Clerk

All

PCh/Clerk

08/197

**Date of Next meeting:** Monday 1<sup>st</sup> December at 7.00pm –representative of EON to attend beforehand.

Meeting ended at 9.30pm

David Godfrey  
Parish Clerk  
5<sup>th</sup> November 2008