

## BLOXHAM PARISH COUNCIL

MINUTES of the meeting held on Monday 1<sup>st</sup> December 2008 at 7.00pm  
in the Parish Rooms, Bloxham

PRESENT

David Chapman (BDC) Chairman  
David Carr (DJC)  
Philip Cavill (PCa)  
David Gibbard (DG)  
Jim Golby (JG)  
Debbie Matthews (DM)  
Alan Miller (AM)  
Annette Thomas(AT)

Cllr Mitchell arrived at 8.05pm.

2008/198 APOLOGIES

Cllr E. Heath (ill)

Item		Action by
08/199	<p><u>Electricity Board</u> representatives attended. Bloxham to be updated in 3 phases – see letter 2007</p> <p>Issues raised included: Salmon Close power cuts (break discovered in Butler Close by Fence post – Plan is to replace whole of network in 2010 - every resident will be written to); Development at Crabtree Close (EON are contacted beforehand re any new developments &amp; work on lamp post due to begin on 3<sup>rd</sup> December); Replacement of lights near Church; old 30mph posts near Strawberry Terrace (within two months following receipt of order)</p> <p>Reps raised issue of Vulnerable customers – are willing to speak to such groups.</p> <p><u>Deaths</u> of i) Chas Finch and ii) Stuart Cruickshank: One minute silence held to mark their deaths.</p>	
08/200	<p>i) Proposed that donation and letter be sent to Banbury Guardian and to Ex-servicemen's Hall with donation of £200. Agreed by all.</p> <p>ii) Propose note to Banbury Guardian and Donation for Stuart. Clerk to contact Bowls Club re any commemoration.</p> <p>iii) BDC to do write up re both.</p> <p>Proposed that we defer membership of sub groups till new councillor is either elected or co-opted.</p> <p>CDC notified, and vacancy notices being sent to Clerk</p> <p>Another signatory for cheques is needed. David Carr proposed and agreed by all.</p>	<p>Clerk</p> <p>Clerk BDC</p>
08/201	<p><u>Residents' Issues</u></p> <p>Clerk contacted by resident re Dog Bin in Milton Rd; white lining for disabled parking outside of Post Office; use of Public Way off Milton Rd by tractor. Clerk to write.</p> <p>Also concern expressed by state of house on Little Green at corner of Hawke Passage. Clerk to write.</p>	<p>Clerk</p> <p>Clerk</p>
08/202	<p><u>Declarations by Councillors</u> of Personal &amp;/or Prejudicial Interest</p> <p>DG declared personal interest in settlement of account for Bus Shelter.</p>	
08/203	<p><u>Minutes of last meeting</u> 3<sup>rd</sup> November 2008: Agreed as true record and signed by Chairman.</p>	
08/204	<p><u>Matters Arising</u></p> <p>08/163: Letter sent to Aplins re non informing re return of cheque re Land registry and The Square. Also need to clear re title of ownership as Land Registry has one name and Clerk has received letter from a different person.</p> <p>08/177: 4. Litter/Dog Bins. Agreed that the Environmental sub group should</p>	

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	<p>consider the sitings.  <b>08/184: Other elected members willing to share information with us.</b>  <b>08/185: Warriner Bus Stop – Been erected in wrong place. OCC to inspect.</b>  <b>08/186: Pharmacy application: Deddington now to be determined as rural or urban. Parish Council to reply in support of it being rural.</b>  <b>08/189: Letter sent to Planning department with Parish Council’s views as outlined by subgroup.</b>  <b>08/193: Consultation paper re Code of Conduct - DJC outlined the reply to be sent on Parish Council’s behalf.</b>  <b>08/193: PCa reported on meeting re Subsidised Bus Services</b></p>	<p>Env Grp</p> <p>Clerk</p>
08/205	<p><b><u>Reports from County and District Councillors</u></b>  Cllr Mitchell stated that there was very little for him to report on.</p>	
08/206	<p><b><u>Freedom of Information Act</u></b>  Resolution adopted by Parish Council about this and for it to be publicised in Broadsheet and on website. DJC noted that information needs to be readily available for it to be given – not if it takes time/research to obtain it.</p>	
08/207	<p><b><u>Roads and Traffic</u></b>  <b>08/185: Barry Buckingham and moveable VAS – meeting on Wednesday 26<sup>th</sup> November. Clerk reported that Barford Road site agreed, but was waiting for further information re Cumberford Hill site.</b>  Councillors noted that manhole cover near Warriner School on A361 is again making a noise. Clerk to write.</p>	<p>Clerk</p>
08/208	<p><b><u>Jubilee Park</u></b>  There had been no meeting : Next meeting is planned for 17<sup>th</sup> December</p>	
08/209	<p><b><u>Recreation Ground</u></b>  Clerk still waiting for reply from Wicksteeds re the surfacing of area under swings.</p>	
08/210	<p><b><u>Planning</u></b>  <b><u>Applications</u></b> (with Sub groups comments)  <b>08/02417/TCA: reduction by 15% of Sycamore for Bloxham School: No objection</b>  <b>08/0214/F: Extensions etc relating to Godswell House: No Objection</b>  <b><u>Decisions</u></b> (From CDC)  <b>08/02222/TCA: Pollarding to two sycamores of St Mary’s Church: Agreed</b>  <b>08/0212/F: Removal of asbestos roof, etc for Mildura Cottage, Kings Rd; Agreed subject to conditions</b>  <b>Preservation order on 6 Poplar Trees in Recreation Ground</b></p>	
08/211	<p><b><u>Parish Plan and Strategy Group.</u></b>  PCa reported that questionnaire has now been completed and that there is to be a meeting around 9<sup>th</sup> January for volunteers. Questionnaires to be out by 18<sup>th</sup> January and collected back by 31<sup>st</sup> January 2009. Prize draw available for those who return completed questionnaire by 31<sup>st</sup> January. Data is to be collated in March and report written by end of April.</p>	
08/212	<p><b><u>Emergency Plan for Bloxham:</u></b> Still waiting for replies from OCC</p>	
08/213	<p><b><u>Finance</u></b>  a) <b>Final Audit:</b> letter received from BDO - still not happy re Fidelity Guarantee. Quotes to be obtained.  b) <b>Finance for last month:</b> Since SC took details from minutes which included VAT, Clerk has been unable complete from his figures as planned</p>	<p>Clerk</p>

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	<p>since VAT recorded separately.</p> <p>c) Budget for Financial year 2009-10 to be set at next meeting: Precept to be determined as well. Finance Group to meet before Christmas to determine budgets.</p> <p>Propose note in Banbury Guardian requesting information and also letters to previous requests for grants. Agreed.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																												
08/213	<p><u>Correspondence</u></p> <p><u>Hire of Parish Rooms</u> – query about two dates last January – but have used room twice in November. Letter to Pat Angel noting this.</p> <p><u>Letter of retirement</u> from Geoff Mollard who has cared for War Memorial – note gone in Broadsheet and gift given. Note to go in Banbury Guardian and to British Legion. Note has already gone in Broadsheet requesting future assistance.</p> <p><u>Jane Cox</u>: Letter to CDC re non collection of Brown bins until Friday. PCa noted that ‘white van’ has been blocking road on Thursday which has prevented Dust Cart getting along. Smaller van sent next day. PCa to speak with Jane Cox</p> <p>OCC: Oxfordshire Road Casualty Report 2007 and Plan for 2008/9</p> <p>Glasdon: Latest Products for Councils</p> <p>Wicksteed Playscapes: Teenscapes</p> <p>SLCC: The Clerk November 2008</p> <p>Kompan: details for playgrounds</p> <p>Carers Centre: Caring Matters Winter 2008</p> <p>Rekk: Free Guide available re Support etc for Teenagers</p> <p>CDC: Play and Youth Spotlight Newsletters Autumn/Winter Editions</p> <p>Information Commissioners Office; Freedom of Information – guidance</p> <p>Russell Leisure limited: Play Catalogue</p> <p>CDC: Date for setting of Precept – must before 26<sup>th</sup> January 2009</p> <p>Ramblers Association; Walk, Walk Extra &amp; SE Walker- December 2008</p> <p>CDC: Full electoral role as from December 2008</p> <p>CPRE: Events 2009 &amp; Oxfordshire Bulletin</p> <p>CPRE: Litter and Fly Tipping – Campaign literature re tidying countryside</p> <p>OPFA: The Playing Field: Autumn 2008 (Copies to David Bailey and David Tyrell)</p>	<p>PCa</p>																												
08/214	<p><u>Training</u></p> <p>Agreed for Clerk to undertake training in May re accounts even though costing £150+VAT</p>																													
08/215	<p><u>Payment of Accounts Agreed</u></p> <p><u>Last month's</u> to be amended as follows:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Wicksteed Leisure :</td> <td style="text-align: right;">£2010.44</td> </tr> <tr> <td>Brian David Chapman (Travel)</td> <td style="text-align: right;">£15.20</td> </tr> </table> <p><u>This month's</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">ARC Grass cutting</td> <td style="text-align: right;">280.65</td> </tr> <tr> <td>Brian David Chapman (Travel Meeting Bodicote House @40p a mile)</td> <td style="text-align: right;">4.00</td> </tr> <tr> <td>BT: Phone Line (D/D) for November</td> <td style="text-align: right;">11.75</td> </tr> <tr> <td>Gibbard Joinery (Repairs to Bus Shelter)</td> <td style="text-align: right;">120.00</td> </tr> <tr> <td>Bloxham Parish Council (Gratuity for Nov)</td> <td style="text-align: right;">26.93</td> </tr> <tr> <td>SLCC (update inserts for Clerk's Manual)</td> <td style="text-align: right;">17.00</td> </tr> <tr> <td>David Godfrey Salary</td> <td style="text-align: right;">574.45</td> </tr> <tr> <td>David Godfrey</td> <td></td> </tr> <tr> <td>Expenses: Padlock for Notice Board</td> <td style="text-align: right;">4.48</td> </tr> <tr> <td style="padding-left: 20px;">Stamps</td> <td style="text-align: right;">9.72</td> </tr> <tr> <td style="padding-left: 20px;">Union Flag (Replacement)</td> <td style="text-align: right;">6.99</td> </tr> <tr> <td style="padding-left: 20px;">Computer equip</td> <td style="text-align: right;">66.76</td> </tr> </table>	Wicksteed Leisure :	£2010.44	Brian David Chapman (Travel)	£15.20	ARC Grass cutting	280.65	Brian David Chapman (Travel Meeting Bodicote House @40p a mile)	4.00	BT: Phone Line (D/D) for November	11.75	Gibbard Joinery (Repairs to Bus Shelter)	120.00	Bloxham Parish Council (Gratuity for Nov)	26.93	SLCC (update inserts for Clerk's Manual)	17.00	David Godfrey Salary	574.45	David Godfrey		Expenses: Padlock for Notice Board	4.48	Stamps	9.72	Union Flag (Replacement)	6.99	Computer equip	66.76	
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	Travel (Mileage - 310 miles @ 58.7p) (Uckfield Training Day, Meetings in Oxford and Bodicote)	181.97
	Park & Ride	2.20
	Gift to Geoff Mollard for upkeep of War Memorial (Laphraiog)	20.81
	<b>Total for expenses</b>	<b>292.93</b>
08/216	<p><b><u>Flying of Union Flag dates for 2009: Agreed should be on :</u></b></p> <p>February 6<sup>th</sup> Her Majesty's Accession  April 21<sup>st</sup> Birthday of Her Majesty the Queen  April 23<sup>rd</sup> St George's Day (St George's Flag)  June 2<sup>nd</sup> Coronation Day  June 10<sup>th</sup> Official Birthday of Her Majesty the Queen  June 10<sup>th</sup> Birthday of Prince Philip  Second Sunday of November Remembrance Sunday  (8<sup>th</sup> November 2009)  November 11<sup>th</sup> Remembrance Day  November 14<sup>th</sup> Birthday of Prince of Wales</p> <p>PCh had agreed at last meeting to undertake this.</p>	PCh/Clerk
08/217	<p><b><u>Any other item</u> of urgent nature communicated to the Chairman before the start of the meeting.</b></p> <p>Agreed for Chairman of Horton group to be invited to Annual meeting of Village.</p> <p>Letter received from Fiona Richards, Chairman of Governors, Bloxham Primary School. Parish Council to be careful since monies donated by Parish Council are to be for good of village. Clerk to write.</p>	Clerk
08/218	<p><b><u>Date and time of Next Meeting:</u> 5<sup>th</sup> January 2009 in the Parish Rooms at 7.30pm</b></p> <p><b>Meeting ended at 9.15pm</b></p> <p>David Godfrey Parish Clerk 9<sup>th</sup> December 2008.</p>	