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**BLOXHAM PARISH COUNCIL**  
**MINUTES of the meeting held on Monday 2<sup>nd</sup> February 2009 at 7.00pm**  
**in the Parish Rooms, Bloxham**

**PRESENT**

David Chapman (BDC) Chairman  
David Carr (DJC)  
David Gibbard (DG)  
Debbie Matthews (DM)  
Alan Miller (AM)  
Annette Thomas (AT)

**2009/20 APOLOGIES** Philip Cavill (holiday), Jim Golby (work & weather); Cllr Heath(ill), Cllr L.Thirzie Smart (Mother in Nursing Home.)

Cllr Mitchell left message later that due to bad weather unable to attend

**ABSENT:** Isobel Bonner (IB), Paul Christmas (PCh).

Item		Action by
09/21	<b><u>Police</u> did not attend due to bad weather to discuss needs of Bloxham</b>	
09/22	<b><u>Residents' Issues</u></b> Agreed by all, that letter to be sent to resident for the good work he does in picking up litter in village. Problem due to overhanging branches and tree roots in The Goggs. Winters Way steps are very steep. Clerk to contact Highways. PEM number to be obtained from John Shepherd re broken slabs outside of St Mary's Church. Lady resident has complained about stiles in the area and being unable to get dogs through. Clerk to contact Sarah Aldous and include possibility of notice saying keep dogs on lead if sheep, cattle are in field.	Clerk Clerk Clerk  Clerk  Clerk
09/23	<b><u>Declarations by Councillors of Personal &amp;/or Prejudicial Interest</u></b> None notified	
09/24	<b><u>Minutes of last meeting 5th January 2009:</u></b> Agreed and signed by Chairman as true record, with alteration that costing of heating at Jubilee Park would be £10000, not £1000 as noted.	
09/25	<b><u>Matters Arising</u></b> 08/163: Letters and e mail from K.Wyeth of Aplins re The Square, Queen St. Owner of Land is Alan Watkins and others who have been involved in a joint venture with Mr Timothy Catling with regard to this land. Mr Watkins solicitor is Denis Wynn of Chipping Norton, while John Dyakowski is solicitor for Timothy Watkins. According to Parish Council's solicitor, Parish Council need to be in physical possession of land for more than 12 years. 08/163: Gascoigne Way: Owner of land has accepted paying £1000 to Parish Council, but is not willing to underwrite any faults prior to Parish Council taking over ownership. Clerk to write to solicitor for him to seek clarification about issue of costs of repairs, since Parish Council needs to be sure that repairs in the future do not relate to acts in the past.  DG had been unable to inspect Bus shelter and its need for repairs.	Clerk       DG
09/26	<b><u>Co-option to fill Vacancy on Parish Council</u></b> Details of Nicholas Raynor circulated previously. DM said she had known him for past 15-16 years and with his skills he would be asset to Parish Council. Clerk to write to him.	Clerk

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09/27	<p><b><u>Reports from County and District Councillors</u></b>  <b>Reports from Cllr Mitchell and Thirzie Smart had previously been circulated. Cllr Heath had sent message that he had nothing to report.</b></p>	
09/28	<p><b><u>Environment</u></b>  <b>09/8 Flooding:</b> Letter from MP including copy from Environment Agency stating that in August clearing Brook downstream from Bloxham, and in October clearing vegetation, etc from Brook near to main Road.  <b>Penny Guy has held first meeting of Flood group. AT (with help from DM) to be representative on this on this group. Clerk to contact.</b>  <b>Next meeting of Village re flooding is on 28<sup>th</sup> April</b>  <b><u>Litter/Dog Bins:</u></b> Env Group has suggested the siting for these for this year to be on A361 through village. Next year we should consider the other sites. Agreed.  <b><u>Allotments:</u></b> There have been a number of enquiries about these. This is something that if villagers want, we have the power and obligation to provide.  <b>Clerk to write to Feoffes, Warriner School, Smith's asking do they have land to lease or know of anyone who has. Note in Broadsheet as well.</b></p>	Clerk  All Clerk  Clerk
09/29	<p><b><u>Roads and Traffic</u></b>  <b>Widening of junction of Barford Rd/Milton Road has been requested: But OCC has no funding at present. Re-contacted about developers of Milton Road site being approached to fund it. Been passed to Development control section.</b></p>	
09/30	<p><b><u>Jubilee Park</u></b>  <b>Clerk reported on meeting on 28<sup>th</sup> January with JPMC. (Minutes circulated) Kompan contacted to re-do motorbike, (Quote remaining the same). DM reported that firm have already done repair.</b>  <b>DM reported on last meeting of JPMC and that JPMC had now obtained three quotes for the decorating and were recommending Dave Green's quote. Clerk to write accepting it. David Bailey to write to others.</b></p>	Clerk
09/31	<p><b><u>Recreation Ground</u></b>  <b>Noted that Grass cutting has started.</b></p>	
09/32	<p><b><u>Planning</u></b>  <b>1. Article in The Clerk and Councils Direct :January 2009:</b>  <b><u>Handling Planning Applications:</u></b>  <b>Agreed by all that Clerk is delegated the power to make decisions subject to consultation with or direction from subgroup.</b>  <b>This will mean Clerk to give his opinion before circulating applications and for sub group to agree or disagree. If major development, then needs to come to full Council.</b></p> <p><b>2. Email from John Gill at <u>Warriner School</u> re installation of all weather pitch: Depends on site and kind of floodlighting planned. To be invited to April meeting &amp;/or to be seen by Chairman &amp; Clerk.</b></p> <p><b>A. <u>Withdrawal:</u></b>  <b>08/02403/F: Erection of 5 detached dwellings, etc at Temple Close Nursery</b></p> <p><b>B. <u>Applications</u></b>  <b>08/0261/F: Erection of log cabin for 62 Tadmarton Road: No objection.</b></p> <p><b>C. <u>Decisions (from CDC)</u></b>  <b>CDC: Tree Preservation Order (no4)2008 re Ash Tree adjacent to 60 Tadmarton Road</b>  <b>08/02206/F: Single storey side extension for 2 Hyde Grove. Agreed subject to conditions</b></p>	Clerk
09/33	<p><b><u>Parish Plan and Strategy Group</u></b>  <b>Questionnaire circulated and due to be collated by Bloxham School, and then to</b></p>	

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	be accepted by Parish Council in May/June	
09/34	<p><b><u>Emergency Plan for Bloxham</u></b>  <b>08/212: Now got flooding phone numbers from Environment Agency. Leaflet and booklets not available at meeting but will be available at March meeting. Plan is to circulate those at high risk -of flooding, and also have copies of leaflet in Post Office, etc.</b></p>	Clerk
09/35	<p><b><u>Finance</u></b>  <b>08/213: Fidelity guarantee: Zurich has increased this to £60,000 without extra cost.</b>  <b>Budgets still to be adjusted.</b>  <b>Quote from: Complete Weed Control for 2009 £1013.15 for two treatments + Japanese Knotweed in Queen St: Accepted</b>  <b>Training for Clerk SLCC: Regional Day at Binfield 24<sup>th</sup> March : £49 + VAT + Travel: Agreed</b></p>	Clerk Clerk Clerk
09/36	<p><b><u>Correspondence</u></b>  <b><u>For Information</u></b>  <b>Letter to police with copy to us from Jane Cox re parking in Little Green</b>  <b>Letter from Flood Action Group to Environment Agency: Copy.</b>  <b>ORCC: Latest copy of The Playing Field: Copy already delivered to David Tyrell; David Bailey receives copy on behalf of JPMC.</b>  <b>CDC: Rural Strategy Final draft; Copies to be sent to all.</b>  <b>CDC: Upper Heyford Planning Forum: decision of Inspector's inquiry expected by summer.</b>  <b>CDC: Standards Committee: Agenda for 22 January &amp; Minutes of 6 November 2008</b>  <b>CDC: Poster re Job Club</b>  <b>OCC: Home2School: Newsletter Spring 2009</b>  <b>OCC: Campaign against Domestic Abuse – letter, posters and leaflets</b>  <b>Wicksteed Playscapes: Catalogue</b>  <b>Viking Direct: Catalogue</b>  <b>OPFA: Spring Seminar 20<sup>th</sup> May at Carterton: cost £20.00</b>  <b>OCC: Playbuilder Grant Application Notes: (copy to Rec. Ground – JP already in receipt)</b>  <b>ROSPA: Play area Inspections – dates to be fixed</b>  <b>Parker: Spring Catalogue of Bulbs</b>  <b>OCC: Temporary closure of Bridleway 9(B4035 – Tadmarton Rd)</b>  <b>Clerks and Councils Direct 2009: Suppliers Guide and Yearbook</b>  <b>Clerks and Councils Direct: magazine January 2009</b>  <b>Jackson Fine Fencing: Offer of catalogue</b></p> <p><b><u>For decision</u></b>  <b>CDC: Attendance at Cherwell Recreation Strategy: Review of Action Plan 4</b>  <b>March 10.00-2.00 – Clerk to attend</b>  <b>CDC: Recycle with Spring Clean 27<sup>th</sup> Feb- March 30<sup>th</sup> Due to insurance difficulties and health &amp; safety matters parish council decided not to participate in this.</b></p>	Clerk Clerk Clerk
09/37	<p><b><u>Payment of Accounts (Agreed by all)</u></b>  <b><u>Already sent:</u></b>  <b>Royal British Legion £100.00</b>  <b>HM Revenue and Customs (Income Tax) £567.03</b></p> <p><b><u>To be signed:</u></b>  <b>Bloxham Primary School £100.00</b>  <b>Friends of Bloxham Grove Windmill (Corporate Membership) £50.00</b>  <b>David J Andrews (Christmas tree Lighting, etc) £238.37</b>  <b>D/D BT: Tel line for January £11.50</b>  <b>David Godfrey (Salary for January 2009) £574.45</b></p>	

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	<b>David Godfrey Expenses</b> Broadband (Nov 19.71, Dec 14.82, Jan )      £34.53 Equipment (Staples)                              £14.66 Postage <u>0.36</u>	
	<b>Total</b>	<b>£49.55</b>
<b>09/38</b>	<u>Any other item</u> of urgent nature communicated to the Chairman before the start of the meeting. <b>NB: Meeting with Bloxham School at 6.30pm 10<sup>th</sup> March 2009</b> <b>Primary School wishes to come to April meeting re Updated Travel Plan:</b> <b>Agreed for 6.45 –till 7.00, If Warriner School wishes to come at 7.00</b>	<b>All Clerk</b>
<b>09/39</b>	<u>Date and time of Next Meeting:</u> Monday 2 <sup>nd</sup> March 2009 at 7.00pm It is planned a representative of Environment Agency will be present to discuss how they and the village can help in the future re flooding.  Deferred till next meeting: item 16 of agenda: Actions by Parish Council in past year.  Meeting closed at 08.36pm  <i>David Godfrey</i> <i>Parish Clerk</i> 5.2.09	