

Item	<p style="text-align: center;">154 BLOXHAM PARISH COUNCIL MINUTES of the Annual Meeting of the Parish Council held on 11th May 2009 at 7.00pm in the Parish Rooms, Bloxham</p>	Action By
	<p><u>PRESENT</u></p> <p style="padding-left: 40px;">David Chapman (BDC) Chairman Philip Cavill (PCa) David Gibbard (DG) Jim Golby (JG) Debbie Matthews (DM) Alan Miller (AM) Nicholas Rayner (NR)</p> <p>Also present was Cllr Heath. Cllr Mitchell and Cllr Thirzie Smart arrived at 8.13pm and left at 9.10pm.</p>	
2009/86	<p><u>Bob Duxbury of Planning Department CDC attended</u> He outlined the fact that views of parish Council are very highly valued, since likely to be honest opinion, but comments do need to be focussed on planning matters. The following are <u>not</u> planning matters: affect of value of property, loss of view over land, possible future developments on site, property rights, morals and motives of developers, matters not covered by planning legislation but possibly covered by other legislation e.g. alcohol hours. Currently CDC is having to use policies which are 3 years beyond natural life and the Local Plan of 2004 is non-statutory and carries very little weight. CDC has used OCCs County Plan and SE Plan but are very general in tone. Hopefully by 2011 will have a local plan since the 25 National Policy Statements and Guidance notes are very prescriptive and not as helpful as having a local plan. Parish Councils are asked to make effective comments by using items that can be taken into account. But to note that Central Government have made time scales shorter. CDC now determines over 85% of applications within time scales. (Over 90% of applications are delegated to officers). If there is a consultation issue, then use local councillor to request (even he/she cannot demand) that it goes to committee but this has got to be made with three weeks. Re 106 Monies from CDC: Though there is no ‘wish list’ as such, then opinion of parish Council of where any monies could be spent arising from a development should be included. Though the answer may be No, at least CDC planners are aware of views. Re: Infrastructure for village; It is difficult for CDC to influence this. The note in SE Plan has not been tested legally about whether these should be in place before any development.</p>	
09/87	<p><u>Apologies for absence:</u> Paul Christmas (work); Annette Thomas(son ill), and David Carr(holiday)</p>	
09/88	<p><u>Vacancy on Parish Council</u> – Following letter agreed to offer to co-opt Mrs Tracy Cuthbert: 43 The Avenue to fill the current vacancy. Clerk to inform.</p>	Clerk
09/89	<p><u>Election of Chairman of Parish Council.</u> BDC vacated the chair and DG took over. BDC was willing to stand again and was re-elected and retook the chair.</p>	
09/90	<p><u>Election of Vice-chairman.</u> DG agreed to re-stand, and was re-elected.</p>	
09/91	<p><u>Residents Issues:</u> 1. Letter from Jane Cox (attached) re the Goggs, etc: As it happened PCa had recently done his part of the village survey and recommended that there needed to be second handrail on bridge. Bridge</p>	

	155	
	<p>to be checked re safety, etc.</p> <p>It was noted that areas other than footpaths (which are owned by OCC) are responsibility of landowners. Clerk to check on ownership of piece of land and though PCa will let her know, Clerk to formally write.</p> <p>Removal of barrier style on Gogg's footpath was done by OCC following request re difficulty of getting push chair along it. But OCC need to be re-contacted re hole that has been left at side of path.</p> <p>2. Bench on Tadmarton Rd (opposite Winters Way). Resident wishes it to be removed. But as noted last time problem likely to go elsewhere in village. This was regarded as negative response. There is need to identify what youths actually want. OCC youth worker to be contacted.</p> <p>3. Cllr Heath reported that since Police had been doing frequent visits in area, there had been no complaints. From his experience there is need for definite evidence that bench is the problem.</p>	<p>Clerk</p> <p>PCa/Clerk</p> <p>Clerk</p> <p>Clerk</p>
09/92	<u>Declaration by Councillors of personal/or Prejudicial Interest.</u> None made.	
09/93	<u>Minutes of last meeting 6th April</u> were acknowledged as true record and were signed by Chairman after one of Councillors had noted his name was spelt with an 'e' and not 'o', and that the concern re youths at end of Kings Road and Yew tree was that they were sitting on residents wall under tree and not that it was overhanging.	
09/94	<p><u>Matters arising:</u></p> <p>09/47: resident of Crabtree Close has said ditch was cleared before 13th April, but it was reported as being full of weeds at present.</p> <p>09/59: Visit to Bloxham Grove Windmill: Saturday 9th May 6.00pm was agreed to have been very successful</p> <p>09/78: Anything in Milcombe Parish Plan that we need to note? PCa to report at next meeting.</p> <p>Report on NAGS meeting by AM on 27th April at Banbury Police Station. Bloxham, along with Adderbury, Bodicote and Deddington is regarded as black spot at present. In Bloxham it appears to be Kings Road and The Goggs that are problem.</p> <p>All villages wish something to be done re speed enforcement in villages. Clerk to check re developments re Portable VAS for village.</p> <p>No one appeared to know who was the overall Coordinator for Neighbourhood Watch in village. Clerk to ascertain.</p> <p>AM to continue to represent Parish Council at NAGS meetings.</p>	<p>Clerk</p> <p>PCa</p> <p>Clerk</p> <p>Clerk</p>
09/95	<u>Reports from County and District Councillors</u> already circulated. Cllr Heath reported that he had already raised the issues in earlier discussions.	
09/96	<p><u>Environment:</u></p> <p><u>Flooding:</u> The Follow up meeting on 28th April was well attended. It was noted that speakers from Fire Brigade were very good.</p> <p>PCc to check with Nigel Halfpenny about what Bloxham School has done/is doing. Apparently there was a closed meeting of all agencies involved to meet at CDC on 6th May. Next follow up meeting to be arranged for November 2009.</p> <p>Note in Broadsheet re properties being on Flood Action phone line.</p> <p><u>Allotments:</u> Following a note in Broadsheet and Banbury Guardian, had two offers of large gardens to be available for someone to use. Clerk to follow up.</p> <p><u>Walsingham Close:</u> Padlock on one of gates – not sure who has put it on – is causing a problem for grass cutting. Agreed for note to be sent to the grasscutter, if cannot get mower through gap, then to use bolt cutters on padlock. Developers have not responded to Clerk.</p> <p><u>Vandalism:</u> If agreed Police to be invited to future meeting about this.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>OCC outreach worker to be contacted first of all.(As noted under Residents Issues)</p> <p><u>Trees:</u> One outside Seal Cottage to be raised. Agreed. PCa to contact resident about tree at end of Kings Rd about whether he wishes it to be done at same time by means of tree surgeon?</p>	PCa/Clerk
09/97	<p><u>Roads and Traffic</u> Traffic Calming measures- Milton Road Clerk to check what is proposed re these.</p>	Clerk
09/98	<p><u>Jubilee Park:</u> Meeting with JPMC on 29th April was felt to have been constructive. Clerk has had reply from Zurich Insurance with quote – but they do not do trustees liability insurance separate from Public Liability. Clerk to check further. DM reported that JPMC willing to have bench installed facing towards Toddlers area with back to Car Park. Final decision to await completion of Village Surveys by all Councillors.</p>	Clerk
09/99	<p><u>Recreation Ground:</u> Nothing to report</p>	
09/100	<p><u>Planning</u> A. Applications The next three submitted by Charter Community Housing- 09/00494/LB: replacing 11 windows for 1 Sycamore Terrace: Circulated 09/00506//LB: Replace 1 front window for 5 Sycamore Terrace: Circulated 09/00507/LB: Replace 2 rear windows for 4 Sycamore Terrace: Circulated B. Decisions. 09/00278/F: Erection of timber garden cabin for 69 Courtington Lane: Agreed subject to conditions 09/00293/CAC: Demolition, etc of brick wall for the Coach House (formerly Pophley's Barn), Banbury Road: Agreed subject to conditions 09/00126/F: Two storey extension at rear for 4 Brookside Way: Agreed subject to conditions 09/00072/TCA: Reduction of 3 Leylandii for Unicorn House, Unicorn St: Agreed.</p>	
09/101	<p><u>Parish Plan and Strategy Group</u> PCa reported that Spreadsheet has now been developed. If people wish to help then to contact Keith Janes.</p>	
09/102	<p><u>Emergency Plan for Bloxham:</u> Now Parish Council is complete leaflet to be completed and circulated.</p>	Clerk
09/103	<p><u>Finance</u> Finances for 2008-9: Parish Council agreed to presentation of last year's accounts. Donation for Flood Group: Agreed by all be £100 (Proposed by AM, seconded by DG) Membership of ORCC: £20 for renewal. Agreed CPRE: Renewal - £29.00: Agreed CAB: Donation: Agreed to be £100. Agreed that up to £150 to be spent on plants for War Memorial PCa raised issue of another bus shelter in village: Clerk to let him have draft guidance of seeking grant from OCC. PCa raised issue also that we had now spent £350 of donations budget of £500 for 09-10.</p>	Clerk
09/104	<p><u>Annual Meeting of Village:</u> 21st April: Parish Councillors outnumbered other residents!! What can we do to attract more residents? No</p>	

suggestions. It was unfortunate that it clashed with St Mary's Annual meeting. This will be avoided in future

09/105

Correspondence

Letters from Mrs Jane Cox (See above).

Thank you for donation of £1750 from St Mary's Church

Thank you from Warriner Farm for donation

For information

CDC: Senior's Group Newsletter Vol 16

Viking Direct: Catalogue

CDC: Timetable for meetings 2009-10

Kompan catalogue

Clerks & Councils Direct May 2009

Bewley Homes re land on south of Milton Rd – wish to come to future meeting

SLCC: The Clerk May 2009

NHS: No appeals made re possible pharmacies at Little Thatch, or Bloxham Pharmacy, so both applications have failed.(Also applies to Deddington)

OCC and European Election: Notice of this to be held on 4th June 2009

Equality and Human Rights Commission: Guidance on Public Sector Equality Duties

CDC: Parish Presentation on Development Control Matters

OPFA: Playing Field Newsletter Spring 2009 (Copy delivered to Dave Tyrell (David Bailey already receives one.)

OCC: New Bus timetable for 488 to be put on noticeboard.

For decision

CDC: Workshop 20th May re Sustainable community strategy: Hopcroft

Holt: 9.30am – 12.30pm followed by lunch: AM now not able to attend.

Clerk will go.

Calor Gas Village of Year competition: To enter.

NAGS: Open meeting at Banbury Town Hall 16th May:10.30am-2.30

Clerk

Clerk
All

09/106

Payment of Accounts Agreed by all.

HSS (concreting of tree support Stone Hill)	75.00
BT (D/D Tel line for April)	12.49
Bank of Ireland (charges deducted from No 1 Acc):	2.92
ORCC (Subscription)	20.00
CPRE (renewal)	29.00
Bloxham Flood Group (Donation)	100.00
CAB (Donation)	100.00
David Godfrey Salary for April	574.45
Bloxham Parish Council (gratuity for April)	26.99
David Godfrey Expenses	
Staples (Ink Cartridges):	70.33
Annual Meeting (Wine):	15.63
Annual Meeting(Heating)	2.00
Broadband (April)	<u>15.57</u>
Total	103.53

09/107

Any other item of urgent nature communicated to the Chairman before the start of the meeting. None notified

09/108

Date and time of Next Meeting

7.30pm (Unless notified otherwise) 1st June 2009 in Parish Rooms

All

09/109

Appraisal of Clerk:

Following Resolution for all except Parish Councillors to leave room, Clerk also left room after outlining the following:

1. Appraisal carried out by Chairman and Vice chairman on 6th May. In

general Clerk's performance was found to be well above performance expected.

2. Clerk put forward that the hours he is contracted for are not sufficient for carrying out the work. He was originally employed in for 11 hours a week, and then since August 2005, it was increased to 15 hours a week in line with the then guidance from SLCC, NALC and Central Govt. But in fact he is now regularly doing far more. Proposed that hours should be increased to 25 hours a week, i.e. 5 hours a day as opposed to previously 3hrs a day (Mon – Fri). There is so much material now coming through from CDC, OCC and Central Government that so much time is used up just determining whether it needs considering or not. On Wed last e.g. he spent at least 5 hours trying to sort out the accounts. A study day with travelling is usually at least 8hrs. If take time off in lieu then work does not get done.

There would be financial implications for the budget agreed.

Decision

Though sympathetic, Parish Council needed more information: Clerk to check out surrounding councils and what the clerks are doing/not doing, and what hours working. Clerk to keep record of time spent on actions, etc.

Issue raised of whether sub groups could take on more work than they are from Clerk?

To be re-considered at next meeting. Any decision to be backdated to beginning of Financial Year.

Meeting finished at 9.25pm

David Godfrey Parish Clerk 13 May 2009

Clerk

All

All