

Item		Action By
	<p style="text-align: center;">183 BLOXHAM PARISH COUNCIL MINUTES of the meeting held on Monday 7th December 2009 at 7.30pm in the Parish Rooms, Bloxham</p> <p><u>PRESENT</u></p> <p style="text-align: center;">David Chapman (BDC) Chairman David Carr (DJC) Philip Cavill (PCa) Tracy Cuthbert (TC) David Gibbard (DG) Jim Golby (JG) Debbie Matthews (DM) Alan Miller (AM) Nick Rayner(NR)</p> <p>Cllr Heath was present as well.</p>	
09/237	<p><u>APOLOGIES</u> Annette Thomas (AT) (son ill); Paul Christmas (PCh) (work).</p>	
09/238	<p><u>Residents' Issues</u> Issue of Parking in village, especially by schools, was raised on behalf of resident. Though Sympathetic Parish Council felt unable to do anything – to be passed to NAGS meeting. BloxFest: Sian Phillips (SP) attended for this. See below</p>	AM
09/239	<p><u>Declarations by Councillors of Personal &/or Prejudicial Interest</u> None made.</p>	
09/240	<p><u>Minutes of last meeting 2nd November 2009:</u> Agreed as correct record and signed By chairman.</p>	
09/241	<p><u>Matters Arising (Not on agenda)</u> 09/220 Re: Tree surgeon: No reply received re Gascoigne Way. Different Tree Surgeon to be approached. Letter sent to original Tree surgeon cancelling all work. 09/227: Emergency Plan to be out shortly.</p>	Clerk Clerk
09/242	<p><u>Reports from County and District Councillors</u> Cllrs Mitchell and Lindsey Smart's reports circulated previously. Cllr Heath reported that there is no hint of development by Thames Water in Milton Road. He is following up complaint about people in S, Newington Road working into the night.</p>	
09/243	<p><u>Environment:</u> 09/221 Salt Bins: Highways will install and keep filled up after that: Cost is £150 + VAT each. Agreed to be ordered. Dog/Litter Bins: To be ordered. DB and PCa to check out siting and inform clerk.</p>	Clerk PCa & Clerk
09/244	<p><u>Roads and Traffic</u> BDC and all have LT Plan for comment by 18th December. BDC to draft reply</p>	BDC & Clerk
09/245	<p><u>Jubilee Park</u> Letter from Aplins stating that School responsible for keeping access strip in reasonable condition. DM reported no other developments. See under Finance.</p>	
09/246	<p><u>Recreation Ground</u> See under Finance</p>	
09/247	<p><u>Planning</u> Important for Parish Council to be proactive about potential developments and to possibly develop 10 year plan that would be acceptable to Village and Parish Council. How does this fit in with LDF? Meeting for village to be arranged for New Year. a) Applications 09/00298/TCA: Felling of six trees for Willow Nook, Steeple Close: No objection 09/01588/F: Single Storey side extension for 59 Courtington Lane: No Objection 09/01642/F: relaxation re hours of use condition for Veterinary surgery South. Newington Rd: No objection</p>	Clerk, BDC & DJC

	<p>b) Decisions. OCC: R3.0199/09: erection of single storey extension for Primary School</p>	
09/248	<p><u>Parish Plan and Strategy Group</u> PCa reported that inputting has now been finished and Nick Ward is producing report on data.</p>	
09/249	<p><u>Neighbourhood Watch Meeting on 25 November 2009</u> 19 people present including Deborah Tonks (Police), PCSO Nikki Dean, Clerk and Dave Chapman (In Chair). DT gave out various items. There is need for village co-ordinator. In village 44 coordinators. DT and Police willing to come along to meetings as arranged. Probably Chris Nagele taking over as village co-ordinator (To be confirmed)</p>	
09/250	<p><u>BloxFest</u> SP had reported earlier that Tony Baldry had agreed to be patron and had donated a Old Spot Pig for roast and Bouncy Castle and was covering the insurance for it. She also stated that any 'profit' would go towards festival next year. She was 99% confident of getting lottery grant. She was seeking sponsorship from Breweries. Donation: Sub group recommended that if items to be purchased before end of financial year we had Contingency Fund available but it should be noted that we cannot make donation to anything for profit. Agreed by all having been proposed by JG and seconded by TC that the Parish Council would cover the following costs: Insurance £1597.05; Road closure: £178.60 and Training for First Aid, etc: £875.00.</p>	
09/251	<p><u>Review of Standing Orders, and Financial Regulations</u> Previous ones attached. All agreed with amendment to 16.2 about non-Charities. Proposed by NR seconded by DJC.</p>	Clerk
09/252	<p><u>Youth Group</u> AM reported that Brendan Miller had been in hospital for five weeks. Next meeting is on Wednesday 9th December at Baptist Church. Clerk agreed to let AM have copy of leaflet re Youth Shelters.</p>	Clerk/AM
09/253	<p><u>NAGS</u> AM reported that NAGS were looking at parking problems in the area, and High Street, and Courtington Lane was put in the list. At the council meeting it was suggested that the Coop should try to stagger its deliveries.</p>	AM
09/254	<p><u>Bloxham Coat of Arms</u> DJC spoke to this. All agreed that costing was too much especially in current financial climate. But Cllr Heath suggested that we could go for a Crest which would need five people to be all in agreement. To be made up of DJC, JG, DG, TC and BDC</p>	All
09/255	<p><u>Quality Status of Parish Council</u> Clerk has had message back from CDC that at present no benefit from CDC to have quality status. Agreed not to pursue at this time.</p>	
09/256	<p><u>Finance</u> Fidelity Guarantee was updated to £100,000 when Parish Council changed insurance during this year. External Auditor notified.</p> <p>Monthly update on Finances</p> <p>OCC: Donation towards work of Woodland Project. Under section 137 can only donate to benefit of village. So unfortunately not able to agree.</p> <p>Finance sub group proposed meetings in June, Sept, Dec/Jan and Feb for March meeting.</p> <p>Preliminary Budget for 2010-11 – attached (Jubilee. Park are asking for £3000– not agreed until get further information especially how grant was used last year.)</p> <p>Response to Dave Tyrell re email asking for clarification re grass cutting.(Attached)</p>	Clerk Clerk
09/257	<p><u>Payment of Accounts:</u> Already agreed and sent:</p>	Clerk

	<p>SLCC: Training: 3rd Dec and 9th November: 131.10 185</p> <p>Complete Weed Control (sent 26.11.09 (£479.55) & 3.8.09 (£532.45)) 479.55</p> <p><u>Agreed</u></p> <p>Royal British legion(Bloxham Branch) 136.00 Alan Griffin (Honorary for Clock) 150.00 Ellen Hinde Hall (rental for storage) 125.00 Jubilee Park Hall (Two meetings) 32.00 SLCC(Oxon Branch for meeting on 18th November) 15.00 David Godfrey (Salary for Nov) 775.60 David Godfrey: Expenses 100 miles(Conference)+40 (Stratfield Brake OALC GM)+35 (Kidlington SLCC Oxfordshire Training Day) + 43 (Conference at Minister Lovell) @ 60.1p per mile 131.02 Computer Ink (Staples) 61.48 Heating of Jubilee. Hall (two meetings) 7.00 Left off from last month 0.50 Broadband (for Nov) <u>16.51</u> Total 216.51</p> <p><u>Correspondence</u></p>	
09/258	<p><u>For Information:</u></p> <p>Feoffees: Letter from Secretary re pathway by Court House – willing to contribute to making good: Passed to Sarah Aldous at OCC who would be in touch with DG. OCC: Parish Transport Reps meeting 24 Nov – notes: next Meeting 27 April 2019 ORCC: Parish Transport Reps Handbook 2009 CPRE: Mag: December 2009 Clerks and Councils Direct Nov 2009 CDC: Parish Liaison Meeting: Notes of 11th Nov on website: Next Meetings 9th June and 10th Nov. NHS: Oxfordshire: Newsletter for November 2009 POLICE: Notice re Crime stoppers: further info on website Signs of the Times: Catalogue OCC: New Disabled Persons Parking Places NALC: LCR mag: Winter 2009 Rural Housing Event 22.2.10 - Clerk to attend Anthony Stiff Associates: Landscape architects: Introductory letter Email from Joy Blight Reading NHS re Pharmacy in village confirming that full application was received within time scale has been received and is now being processed.</p> <p><u>For action:</u></p> <p>CDC: District wide list of buildings of architectural or historical interest: To be in by 31st December: Places noted by Parish Council: Windmill, Bloxham Mill, Godswell House and surroundings, All of Conservation area, Rectory Farm, Drum and Monkey, Old Jail.</p>	Clerk
09/259	<p><u>Any other item of urgent nature</u> communicated to the Chairman before the start of the meeting.</p> <p>Putting up of Christmas Tree by War memorial: Volunteers of DJC, BDC, and AM for am of Saturday 20th December at 9.00a.m. JG would be available pm if necessary.</p>	
09/260	<p><u>Date and time of Next Meeting</u> Next Meeting: 4th January 2010 at 7.00pm when Cynth Napper of Oxfordshire Nature Conservation Forum will speak with us about our responsibilities re biodiversity.</p> <p><i>David Godfrey Parish Clerk 17th December 2009</i></p>	