

| Item | 186<br>BLOXHAM PARISH COUNCIL<br>MINUTES of the meeting held on Monday 4 <sup>th</sup> January 2010<br>At 7.00pm<br>in the Parish Rooms, Bloxham   | Action<br>By |
|------|--|--------------|
|      | <p><b><u>PRESENT</u></b></p> <p>David Chapman (BDC) Chairman<br/>Philip Cavill (PCa)<br/>Paul Christmas (PCh)<br/>Tracy Cuthbert (TC)<br/>David Gibbard (DG)<br/>Jim Golby (JG)<br/>Debbie Matthews (DM)<br/>Alan Miller (AM)<br/>Nick Rayner(NR)<br/>Annette Thomas (AT)</p> <p>Cllr Mitchell (KRM) was present as well from about 8.00pm</p>   |              |
| 10/1 | <p><b><u>APOLOGIES</u></b><br/>David Carr(ill); Cllr Heath (Meeting re LDF at CDC)</p> <p><b><u>Cynth Napper of Oxfordshire N C V F</u></b> (with Reg Tipping present from the Slade, BBOWT) spoke with Parish Council members about biodiversity and role of Parish Council re this, also should be appropriate questions in any future Parish Plan. Also Parish Council agreed (after being proposed by AM and seconded by NR) to part fund ecology survey of village (£150 – Parish Council’s contribution) from this year’s budget. <i>(Copy of her recent email with details of talk circulated).</i></p> | Clerk        |
| 10/2 | <p><b><u>Residents’ Issues:</u></b> No residents present</p>   |              |
| 10/3 | <p><b><u>Declarations by Councillors of Personal &amp;/or Prejudicial Interest:</u></b> None declared</p>  |              |
| 10/4 | <p><b><u>Minutes of last meeting 7<sup>th</sup> December 2009</u></b> after correction made, as noted below and minutes for December changed, Chairman signed as true record.<br/>Correction: <b>AM reported that NAGS were looking at parking problems in the area, and High Street, and Courtington Lane was put in the list. At the council meeting it was suggested that the Coop should try to stagger its deliveries.</b></p>  |              |
| 10/5 | <p><b><u>Matters Arising</u></b><br/>09/220 Tree surgeon: Horticultural Agricultural &amp; Arboricultural Services approached and did job. – following up re tree outside Seal Cottage. Once had information back re ownership of area by The Goggs will determine re pollarding of tree.<br/>09/227: Emergency Plan for Bloxham given out at Meeting.</p>   | Clerk        |
| 10/6 | <p><b><u>Reports from County and District Councillors</u></b><br/>Previously circulated by Cllrs Mitchell &amp; Thirzie Smart. Cllr Heath had said there was nothing to report<br/>When KRM arrived (8.00pm) returned to this item on agenda:<br/>PCa noted that there was lot of information in Parish Plan that could be of use to KRM &amp; OCC.<br/>There was to be future meeting with KRM by 3 reps about future issues.</p>   | BDC/KRM      |
| 10/7 | <p><b><u>Work Programme</u></b><br/>Agreed that this should be re-instated. Previous one had been circulated as an example. Each sub group to let clerk know what issues there are. Also what has been undertaken in the previous year.</p>  | Clerk        |
| 10/8 | <p><b><u>Environment</u></b><br/>09/221 <b><u>Salt Bins:</u></b> Highways will install and keep filled up after that: Cost is £150 + VAT each. Clerk to meet with Highways Inspector to determine sitings. Agreed that we would pay for 8 viz on corner of Bloxham Grove, 3 on A361, 1 on Gascoigne Way, 1 on Rose Bank, 1 on Old Bridge Road and one at top of Little Bridge Road. Doubtful if Highways would agree with those on A361 even though pointed out the paths had been very slippery.</p>  | Clerk        |

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|-------|--|---------------------------------|
|       | 187  |                                 |
|       | <p><b><u>Dog/Litter Bins:</u></b> ordered from Broxap. (3 of proposed sites were for double dog/littler bins. DB and PCa checked out sitings and informed clerk. To be paid for from this Financial Year.</p> <p>Bench Site at Jubilee Park- DM to indicate clearer where to go.</p> <p>Recycle site on Bloxham Grove: Though the mud, etc has been highlighted by two residents, this is CDC responsibility. KRM will continue to follow this up. KRM also to follow up nationally re 'urban myth' about landowner being responsible if anyone injures themselves on area where he/she has cleared snow away.</p>   | <p>DM</p> <p>KRM</p> <p>KRM</p> |
| 10/9  | <p><b><u>Roads and Traffic</u></b></p> <p>09/244 comments by Chairman submitted to OCC re Local Transport Plan. Further letter sent to KRM by Clerk.</p> <p><b><u>Community Bus Project</u></b></p> <p>Meetings held with Milcombe and South Newington Chairmen of Parish Councils. Awaiting further information: Next meeting at South Newington scheduled for 14th January.</p>  | BDC/Clerk                       |
| 10/10 | <p><b><u>Jubilee Park</u></b></p> <p>D Bailey has given more information needed for application for grant. Meeting of Parish Council with JPMC on 27<sup>th</sup> January at Jubilee Hall at 7.00pm. 09/245: School to do repair work to roadway to Dewey Centre on 19<sup>th</sup> January</p>  | All                             |
| 10/11 | <p><b><u>Recreation Ground</u></b></p> <p>No further information.</p>  |                                 |
| 10/12 | <p><b><u>Planning</u></b></p> <p>Meeting for Village re future planning to be towards end of February in Jubilee Hall. Clerk to make arrangements. <i>(Now fixed for 24<sup>th</sup> Feb in Jubilee Hall at 7.30pm)</i></p> <p>a) Applications ( with comments from Parish Council)</p> <p>09/00314/TCA: Raising crown of Beech Tree near to Bloxham Fish Bar: No objection</p> <p>09/01760/F: Conversion of Roof space, rear extension, etc for 1 The Pound: No objection</p> <p>09/01750/LB: Replacing existing slat staircase for Mole Cottage, 7 Merrivales Lane: No objection</p> <p>When clerk receives application for Milton Road South development, then special meeting to be held, depending on date received.</p> <p>b) Decisions.</p> <p>c) Refusals</p> <p>Appeal for 15 High St has been refused.</p> | Clerk/All                       |
| 10/13 | <p><b><u>Parish Plan and Strategy Group</u></b></p> <p>PCa reported that data now coming in.</p> <p>One of comments has been about cars, etc coming in from other areas; and also what about lay by in front of shops? Very little can be done about first comment, and also in fact land in front of shops on High St is owned by shop owners.</p>  |                                 |
| 10/14 | <p><b><u>BloxFest</u></b></p> <p>TC reported that everything was going well; Next committee meeting is at Joiners Arms on 11<sup>th</sup> January at 7.30pm. Bands are giving services free, and Sian Phillips has put in for various grants.</p>  |                                 |
| 10/15 | <p><b><u>Youth Group</u></b></p> <p>AM reported that Basic Committee has now been formed</p> <p>Agreed for Parish Council to pay rent (£1000) for use of Jubilee Hall every Tuesday from February.</p> <p>Youth Group to contact KRM and OCC re grants available.</p>  |                                 |
| 10/16 | <p><b><u>NAGS</u></b></p> <p>AM said he was continuing to attend as representative of Parish Council.</p>  |                                 |

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|--|--|-----------------|--|--------|--|--|--------|--|--|-------|-------------------|--|---------|--|--|--------|--|--|-------|--------------------------------------|--|--------|-------------------------|--|--|----------|-------|--|--|--------------|--|--------------|--|---------------|--|
|  | 188  |                 |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |
| 10/17  | <p><b><u>Finance</u></b><br/> PCa and NR (and possibly Clerk) to meet on 11<sup>th</sup> January at NR's at 7.00pm to determine applications for donations and budget for coming year.</p>   | PCa, NR & Clerk |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |
| 10/18  | <p><b><u>Payment of Accounts (Agreed by all)</u></b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">HMRC:</td> <td style="width: 10%;"></td> <td style="width: 10%; text-align: right;">790.04</td> </tr> <tr> <td>HAA Services (reducing and trimming Laurel Hedge in Gascoigne Way)</td> <td></td> <td style="text-align: right;">165.00</td> </tr> <tr> <td>Bodicote Flyover Farm Shop: (Christmas Tree)</td> <td></td> <td style="text-align: right;">84.00</td> </tr> <tr> <td>Broxap (for bins)</td> <td></td> <td style="text-align: right;">3165.84</td> </tr> <tr> <td>St Mary's Church, Bloxham (cutting of grass for extension)</td> <td></td> <td style="text-align: right;">480.00</td> </tr> <tr> <td>Bloxham Parish Council (Gratuity for December)</td> <td></td> <td style="text-align: right;">36.35</td> </tr> <tr> <td>David Godfrey: (Salary for December)</td> <td></td> <td style="text-align: right;">775.40</td> </tr> <tr> <td>David Godfrey: Expenses</td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Web site</td> <td style="text-align: right;">44.77</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Paper, Ink for Computer, etc (Staples)</td> <td style="text-align: right;"><u>75.21</u></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td></td> <td style="text-align: right;"><b>119.98</b></td> </tr> </table> | HMRC:           |  | 790.04 | HAA Services (reducing and trimming Laurel Hedge in Gascoigne Way) |  | 165.00 | Bodicote Flyover Farm Shop: (Christmas Tree) |  | 84.00 | Broxap (for bins) |  | 3165.84 | St Mary's Church, Bloxham (cutting of grass for extension) |  | 480.00 | Bloxham Parish Council (Gratuity for December) |  | 36.35 | David Godfrey: (Salary for December) |  | 775.40 | David Godfrey: Expenses |  |  | Web site | 44.77 |  | Paper, Ink for Computer, etc (Staples) | <u>75.21</u> |  | <b>Total</b> |  | <b>119.98</b> |  |
| HMRC:  |  | 790.04          |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |
| HAA Services (reducing and trimming Laurel Hedge in Gascoigne Way) |  | 165.00          |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |
| Bodicote Flyover Farm Shop: (Christmas Tree)                       |  | 84.00           |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |
| Broxap (for bins)  |  | 3165.84         |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |
| St Mary's Church, Bloxham (cutting of grass for extension)         |  | 480.00          |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |
| Bloxham Parish Council (Gratuity for December)                     |  | 36.35           |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |
| David Godfrey: (Salary for December)                               |  | 775.40          |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |
| David Godfrey: Expenses  |  |                 |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |
| Web site   | 44.77  |                 |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |
| Paper, Ink for Computer, etc (Staples)                             | <u>75.21</u>   |                 |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |
| <b>Total</b>   |  | <b>119.98</b>   |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |
| 10/19  | <b><u>Correspondence</u></b>   |                 |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |
| 10/20  | <p><b><u>Any other item</u></b> of urgent nature communicated to the Chairman before the start of the meeting.<br/> Cherwell to be contacted by Clerk re taking out of hedge by Bloxham School on The Ridgeway.</p>  | Clerk           |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |
| 10/21  | <p><b><u>Date and time of Next Meeting</u></b><br/> 1<sup>st</sup> February 2010 in Parish Rooms at 7.30pm</p> <p><i>David Godfrey<br/> Parish Clerk<br/> 9<sup>th</sup> January 2010</i></p>  | All             |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |
|  |  |                 |  |        |  |  |        |  |  |       |                   |  |         |  |  |        |  |  |       |                                      |  |        |                         |  |  |          |       |  |  |              |  |              |  |               |  |